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Welcome Message
From the Dean of International Affairs

Dear International Scholars,

Welcome to National Taiwan University!

Each year, a large number of faculty, researchers and visiting scholars join the NTU community from abroad. Your presence is an important dimension of our university and it adds new possibilities to our campus.

Taiwan is an island with extremely rich Chinese cultural heritage and global perspectives. Geographically, it is roughly the size of Switzerland. For centuries, Taiwan has been an important node on maritime routes connecting North Asia, South-East Asia and North America. Today, Taiwan is a dynamic island at the center of the Asia-Pacific region’s strongest economies. The world’s second largest economy, China, is located right across the Taiwan Strait; Japan, the third biggest, is also a close neighbor. Taiwan is a multi-faceted country, full of opportunities for you to make the most of your East-Asian experience.

During your visit to NTU, you will have the chance to explore and experience the culture, society, and people of Taiwan. This handbook, designed especially for international scholars like you, is to help you familiarize with the new environment. From immigration information to daily life tips, we have all the basic information you will need as a newcomer of Taiwan and as a new member of the NTU family. We hope you can make use of this handbook as a guide for your life in Taiwan. The Office of International Affairs and your host department will do their best to help should any problems occur.

On behalf of NTU, I would like to sincerely welcome you to become part of our international family. I hope you’ll find that our university is a great place to develop your intellectual, social and personal skills, broaden your cultural interests and have fun! Please take the advantage of the rich resources we have and make the most out of your stay in Taiwan. I wish you a rewarding and enjoyable experience at NTU.

Hsiao-Wei Yuan, Ph.D.
Dean of International Affairs
National Taiwan University
The Office of International Affairs
Introduction

The NTU International Scholars Service Program was officially launched by the Office of International Affairs (OIA) in spring 2008.

If you are a foreign

- Professor, visiting professor, or lecturer
- Visiting research fellow or specialist
- Post-doctoral research fellow

in (or coming to) NTU, please feel free to contact us if you have any questions or concerns.

International Scholars Webpage:

Our Services

Currently, we have the following services available for international scholars who stay in NTU for more than (including) one month:

1. Providing a Welcome Package with an NTU International Scholars Handbook
2. NTU International Scholars ID
3. Student Ambassador Services:
   - Airport Pickup Service
   - Campus Tour
   - Basic Grocery Shopping (for settling down)
   - Opening a Bank Account
4. Other Inquiries

Student Ambassador Services can be provided upon request. Please refer to p.14 of this handbook to learn how to request services.

Contact Us

The Office of International Affairs (OIA)

Location: Room 419, 4th floor, 2nd Administration Building (第二行政大樓)
http://www.oia.ntu.edu.tw/
Tel: +886-2-3366-2007
Fax: +886-2-2362-0096
Preparing for Arrival
Work Permit

A work permit for foreign professionals allows you to accept paid employment in Taiwan and is the first legal document you need to apply for. As long as a work contract is signed with NTU, you will receive a permit from the Council of Labor Affairs (CLA) through the University. With the permit you can apply for Visa at the Taiwan representative office in your country (If you are already in Taiwan, you should apply for a change of visa at the Bureau of Consular Affairs after you receive the work permit). In general, a work permit issued to foreign professionals is valid for up to three years. However, a shorter permit will be issued to holders of a contract for a shorter period of employment.

Visa

Visa Types

You must apply for a valid visa (Visitor Visa or Resident Visa) in your country of residence BEFORE entering Taiwan. If you are a short-term visiting scholar and intend to stay in Taiwan for less than six months, a Visitor Visa will suffice. If you are a full-time faculty of NTU or intend to stay in Taiwan for more than six months, you need a Resident Visa.

Please contact the Ministry of Foreign Affairs or Republic of China (ROC) Overseas Embassies (Missions) in your country for the required documents, latest information, and advice about the type of Visa you should apply for.

A list of ROC (Taiwan) Embassies can be found at http://www.boca.gov.tw/lp.asp?ctNode=125&CtUnit=72&BaseDSD=18&mp=2

WHAT TYPE OF VISA DO YOU NEED?

Visitor Visa:

- If you are a short-term visiting scholar and intend to stay in Taiwan for less than six months, a Visitor Visa will suffice.

- It is strongly advised to apply for a multiple-entry Visitor Visa if you plan to travel internationally during your stay. It is not possible to change a single-entry to a multiple-entry Visitor Visa once you are in Taiwan.

- Visitor Visa holders are permitted to stay for 60 or 90 days, you may apply at local service centers of the National Immigration Agency for an extension (max. 90-120 days) within 15 days before the current visa expires.

Resident Visa:

- If you are a visiting scholar who intends to stay in Taiwan for more than 180 days, you should apply for the Resident Visa. After you entered Taiwan with your Resident Visa, you should change your Visa to an Alien Resident Certificate (ARC; see the ARC section below).

- If you originally enter on a Visitor Visa but will stay for more than 180 days, you must change to a Resident Visa at the Bureau of Consular Affairs, Ministry of Foreign Affairs before the Visitor Visa expiration date (See Visa Status Changes section below).
THE COMPLETE VISTOR VISA APPLICATION AND EXTENSION PROCESS ENTERING THE ROC WITH A VISITOR VISA

1. Submit application to the overseas mission of the Republic of China (ROC)
2. The consult officer will examine the application and request an interview if necessary
3. Cases requiring further review should be referred to the Bureau of Consular Affairs for approval
   - Issuing Visa
   - Rejecting
4. Guarantor in ROC submits a letter of Guarantee for Visa Application to the Bureau of Consular Affairs
   - Notify the overseas mission to issue visa
   - Notify the overseas mission to reject visa
5. Enter the ROC before expiration date of the visa
6. Holder of visa bearing “No Extension” may not apply for extension unless his (her) request for changing to an extendable visa is approved by the Bureau of Consular Affairs
7. Holder of a 60-day stay visa that does not bear the stamp “No Extension Will Be Granted” may apply for a maximum of two 60-day extensions at local service centers of the National Immigration Agency

THE COMPLETE RESIDENT VISA APPLICATION AND EXTENSION PROCESS ENTERING THE ROC WITH A RESIDENT VISA

1. Submit visa application to the overseas mission of the Republic of China (ROC)
2. The consult officer will examine the application and request an interview if necessary
3. Send visa application to the Bureau of Consular Affairs for further examination
   - Issuing Visa
   - Rejecting
4. Notify the overseas mission to issue visa
   - Notify the overseas mission to reject visa
5. Enter the ROC with resident visa
6. Apply for an “Alien Resident Certificate” (ARC) and re-entry permit at local service centers of the National Immigration Agency
7. Request city/country police headquarters to extend the validity of ARC and re-entry permit before they expire
What are the benefits of ARC?

1. One may reside in Taiwan legally.
2. Along with the ARC, upon request, a re-entry permit can be issued to allow one to re-enter Taiwan within the validation date.
3. One may open a savings account (and obtain an ATM card) in Chunghwa Post Office and banks.
5. One may join the National Health Insurance (NHI) Program.

When should you apply for the ARC? What documents will be needed?

Once you have been granted a Resident Visa, you should apply for an ARC within 15 days upon entering the country (If you changed your Visitor Visa to a Resident Visa, you should apply for an ARC within 15 days after you’ve obtained your Resident Visa).

An ARC may be valid for up to three years depending on your employment condition. ARC holders are required to carry their ARC with them all the time. Please extend your ARC at least 15 days before the expiration date. The bearer of an expired ARC faces a fine and possible deportation.

Reminder

1. A work permit or ARC is not required for short term visiting scholars (under 183 days—in that case, a Visitor Visa should suffice). If you intend to stay for more than 183 days in Taiwan, you will need to apply for a Resident Visa.
2. Alien residents who wish to leave Taiwan should carry with them their passports, valid ARCs or re-entry permits for exit verification at airports or ports.
3. Alien residents who wish to re-enter Taiwan after departing must apply for a re-entry permit prior to their departure.
Changing from a Visitor Visa to a Resident Visa

Where: A) Bureau of Consular Affairs, Ministry of Foreign Affairs

You will need:
1. A passport valid for at least six months
2. A duly completed application form with two 2x2 inch color photos taken within the past six months.
3. Supporting documents or official letters of approval from a competent authority of the ROC (NTU Proof of Employment or Work Contract)
4. Other relevant documents
5. Health Certificate if applicable


Getting a Visitor Visa Extension

Where: B) National Immigration Agency

You will need:
1. Application form (download at the website below)
2. One 2x2 inch colored photo, front head and shoulder, taken within six months (2 photos for first-time applicants and 1 photo for applicants of ARC extension)
3. Passport with Resident Visa
4. Resident Visa and one photocopy of it
5. NTU ID Card (or NTU Proof of Employment / Work Contract) and one photocopy of it
6. Application Fee: One Year term: NT$ 1,000
   Two Year term: NT$ 2,000
   Three Year term: NT$ 3,000

You can check the website of National Immigration Agency for details about the application process:

Visa Status Change or Extension of Visa

Tip: Consultation available through the Public Service Hotline (02)2380-5678. The Ministry of Foreign Affairs provides basic consultation services for matters involving foreign affairs, passport applications, visas for foreigners, document notarization and related areas.

Making a Visa Status change or an extension of your visa occurs after you are in Taiwan. You may need to extend your Visitor Visa, get an ROC ID number or change your Visitor Visa to a Resident Visa. If you entered Taiwan with a Resident Visa, you need to get an ARC within 15 days of your arrival (see the previous section Alien Resident Certificate ARC at p. 7.)

Where: B) National Immigration Agency

You will need:
1. Application form (download at the website below)
2. One 2x2 inch colored photo, front head and shoulder, taken within six months (2 photos for first-time applicants and 1 photo for applicants of ARC extension)
3. Passport with Resident Visa
4. Resident Visa and one photocopy of it
5. NTU ID Card (or NTU Proof of Employment / Work Contract) and one photocopy of it
6. Application Fee: One Year term: NT$ 1,000
   Two Year term: NT$ 2,000
   Three Year term: NT$ 3,000

You can check the website of National Immigration Agency for details about the application process:

Getting an ROC ID NUMBER

If you hold a Visitor Visa, you should first apply for an ROC ID Number at National Immigration Agency if you need to open a bank account or to apply for a driver’s license. If you hold an ARC, you do not need to apply for an ROC ID Number. For information updates, please go to:

Where: B) National Immigration Agency

You will need:
1. One completed application form.
2. Original passport and one photocopy of it.

NTU provides on-campus accommodation for full-time faculty members and visiting scholars with limited availability.

**NTU Dormitories**

NTU runs two types of dormitory, the Faculty and Staff Dormitory and the Visiting Scholar Dormitory. Full-time faculty is eligible to apply for Faculty and Staff Dormitory.

To apply, please contact the Office of General Affairs at NTU (Tel: 3366-3428).

For Visiting Scholars, NTU has Visiting Scholars Dormitory located on Chang-xing St. and Wen-chou St. Below is a chart illustrating the properties of the dormitories:

You can also check the website of the Office of General Affairs for detailed information about the dormitories: [http://www.ga.ntu.edu.tw/general/service_01.jsp?si_id=SI1231818194721&npage=1&selctid=&selid=](http://www.ga.ntu.edu.tw/general/service_01.jsp?si_id=SI1231818194721&npage=1&selctid=&selid=)

To apply, please contact the Office of General Affairs at NTU (Tel: 3366-2234).

<table>
<thead>
<tr>
<th>Location</th>
<th>Room type</th>
<th>Number of rooms</th>
<th>Monthly Rent (in NTD)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chang-xing Street</td>
<td>Family</td>
<td>19 suites</td>
<td>15,000</td>
</tr>
<tr>
<td>長興街</td>
<td>Single</td>
<td>6 suites</td>
<td>7,500</td>
</tr>
<tr>
<td>Wen-chou Street</td>
<td>Family</td>
<td>7 suites</td>
<td>24,000-27,000</td>
</tr>
<tr>
<td>溫州街</td>
<td>Single</td>
<td>24 suites</td>
<td>12,000</td>
</tr>
</tbody>
</table>
**University Guesthouse and Hotel**

For short-term visiting scholars who do not meet the application requirements for NTU Dormitories, **Lu Min Guest House** provides on-campus accommodation. To reserve a room, please call 3366-2238.

You can also check their website for more information:

[http://www.ga.ntu.edu.tw/general/service_01.jsp?s=2&si_id=si1195191903734&npage=1&selectid=&seld=s1199697655206](http://www.ga.ntu.edu.tw/general/service_01.jsp?s=2&si_id=si1195191903734&npage=1&selectid=&seld=s1199697655206)

**Leader Hotel** is another choice for short-term visiting scholars for its great location. Please see the chart below for the hotel’s room types and rates.

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Room Rate</th>
<th>Special Offer for NTU</th>
<th>No. of Rooms</th>
<th>Bed Size</th>
<th>No. of People</th>
</tr>
</thead>
<tbody>
<tr>
<td>Superior Single</td>
<td>NT$5,500+10%</td>
<td>NT$2,500</td>
<td>30</td>
<td>Queen size x1</td>
<td>1</td>
</tr>
<tr>
<td>Superior Twin</td>
<td>NT$6,000+10%</td>
<td>NT$2,700</td>
<td>27</td>
<td>Twin bed x2</td>
<td>2</td>
</tr>
<tr>
<td>Deluxe Single</td>
<td>NT$6,000+10%</td>
<td>NT$2,900</td>
<td>7</td>
<td>Queen size x1</td>
<td>1</td>
</tr>
<tr>
<td>Leader Suite</td>
<td>NT$10,000+10%</td>
<td>NT$4,000</td>
<td>4</td>
<td>Queen size x1</td>
<td>2</td>
</tr>
<tr>
<td>Executive Suite</td>
<td>NT$15,000+10%</td>
<td>NT$5,000</td>
<td>4</td>
<td>Queen size x1</td>
<td>2</td>
</tr>
</tbody>
</table>

**The above information is subject to change.**

**Leader Hotel**


Tel: 8369-2858
**NTU BOT Dormitory (Hsiu-Chi House)**

Hsiu-Chi House is a BOT project operated by Prince Housing and Development Cooperation. It is suitable for both short term and long term stays. The Hsiu Chi House is located near the campus and has various room types. The room rates are as listed below:

Short Term (charged by number of days)

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Bed Size</th>
<th>No. of Rooms</th>
<th>Room Size</th>
<th>Room Rate</th>
<th>NTU Discount Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standard Single Room</td>
<td>One Single Bed</td>
<td>26</td>
<td>5.65 坪 (18.68 m²)</td>
<td>2,000 NTD</td>
<td>1,300 NTD</td>
</tr>
<tr>
<td>Superior Suite</td>
<td>One Queen Size Bed</td>
<td>179</td>
<td>7.20 坪 (23.80 m²)</td>
<td>2,200 NTD</td>
<td>1,600 NTD</td>
</tr>
<tr>
<td>Superior Double Suite</td>
<td>Two Single Beds</td>
<td>54</td>
<td>7.20 坪 (23.80 m²)</td>
<td>3,000 NTD</td>
<td>1,800 NTD</td>
</tr>
<tr>
<td>Deluxe Suite</td>
<td>One Queen Size Bed</td>
<td>73</td>
<td>8.92 坪 (29.49 m²)</td>
<td>2,800 NTD</td>
<td>2,000 NTD</td>
</tr>
<tr>
<td>Hsiu Chi Suite</td>
<td>One Queen Size Bed</td>
<td>20</td>
<td>10.65 坪 (35.21 m²)</td>
<td>3,000 NTD</td>
<td>2,200 NTD</td>
</tr>
</tbody>
</table>

**Special Offer For NTU**

- Standard Single Room: 1,300 NTD
- Superior Suite: 1,600 NTD
- Superior Double Suite: 1,800 NTD
- Deluxe Suite: 2,000 NTD
- Hsiu Chi Suite: 2,200 NTD

**The above information is subject to change.**

Long Term (rent per month)

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Bed Size</th>
<th>No. of Rooms</th>
<th>Room Size</th>
<th>Room Rate</th>
<th>NTU Discount Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>T1</td>
<td>Twin bed x1</td>
<td>126</td>
<td>5.65 坪 (18.68 m²)</td>
<td>9,500 NTD</td>
<td>8,800 NTD</td>
</tr>
<tr>
<td>T2-1</td>
<td>Queen size bed x1</td>
<td>179</td>
<td>7.20 坪 (23.80 m²)</td>
<td>11,500 NTD</td>
<td>10,800 NTD</td>
</tr>
<tr>
<td>T2-2</td>
<td>Twin bed x2</td>
<td>54</td>
<td>7.20 坪 (23.80 m²)</td>
<td>12,500 NTD</td>
<td>11,800 NTD</td>
</tr>
<tr>
<td>T3</td>
<td>Queen size bed x1</td>
<td>73</td>
<td>8.92 坪 (29.49 m²)</td>
<td>14,500 NTD</td>
<td>12,800 NTD</td>
</tr>
<tr>
<td>T4</td>
<td>Queen size bed x1</td>
<td>20</td>
<td>10.65 坪 (35.21 m²)</td>
<td>16,500 NTD</td>
<td>15,800 NTD</td>
</tr>
<tr>
<td>T5</td>
<td>Queen size bed x1</td>
<td>5</td>
<td>16.15 坪 (53.39 m²)</td>
<td>25,500 NTD</td>
<td>23,800 NTD</td>
</tr>
</tbody>
</table>

**The above information is subject to change.**

Hsiu-Chi House
Tel: 2363-1066 ext. 40199
Off-campus Accommodation

For short-term visiting scholars, there are quite a few choices with off-campus accommodation. Both the Howard International House (across from the NTU Sports Center) and The Howard Hotel (15-minute taxi ride) provide discounts for NTU international scholars. Please refer to the charts below:

Howard International House

<table>
<thead>
<tr>
<th>Room Type</th>
<th>STANDARD SINGLE</th>
<th>SEMI-SUITE</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>One Standard Single Bed</td>
<td>Queen Size Bed x1 or Standard Single Bed x2</td>
</tr>
<tr>
<td>Room Rate</td>
<td>$2500+10%</td>
<td>$4500+10%</td>
</tr>
<tr>
<td>Promotion Rate</td>
<td>$1800</td>
<td>$3300</td>
</tr>
</tbody>
</table>

**The above information is subject to change.**

Tel: 8369-1155

<table>
<thead>
<tr>
<th>Room Type</th>
<th>Special Offer for NTU</th>
<th>Room Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Superior Single</td>
<td>$4,000+10%</td>
<td>$9,000+10%</td>
</tr>
<tr>
<td>Deluxe Single</td>
<td>$4,300+10%</td>
<td>$9,300+10%</td>
</tr>
<tr>
<td>Rosewood Deluxe Studio</td>
<td>$5,000+10%</td>
<td>$11,000+10%</td>
</tr>
<tr>
<td>Rosewood Club</td>
<td>$5,300+10%</td>
<td>$13,500+10%</td>
</tr>
<tr>
<td>Junior Suite</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rosewood Club</td>
<td>$5,600+10%</td>
<td>$16,500+10%</td>
</tr>
<tr>
<td>Deluxe Suite</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**The above information is subject to change.**

Tel: 2700-2323

If you want to look for a long term unit that’s off-campus, NTU has an agreement with the [Tsue Ma Ma Foundation](http://www.tmm.org.tw). It is a major locator in town and provides housing information and services to international scholars.

Tsuei Ma Ma Foundation for Housing and Community Service [崔媽媽基金會]
Tel: 2365-8140
2F, No.2-3, Lane 269, Sec. 3, Roosevelt Rd., Da-an District, Taipei

**The above information is valid at the time of printing but is subject to change. It is advised that you should check with the respected institutions for the most updated information.**
Check in with OIA

You need to check in with our office to have your data entered into the International Scholars Database. Once you're in our database, we'll send an International Scholars Welcome Package to your department, make an NTU ID Card for you (if applicable), add you into our mailing list, and provide you with information and events news.

Please fill out your personal information form, attach a picture, and email it back to us at intlscholar@ntu.edu.tw.

Download the form at:

http://www.oia.ntu.edu.tw/oia/public/share/files/oia/%E5%9F%BA%E6%9C%AC%E8%B3%87%E6%96%99%20(blank).xlsx
Request Services / Airport Transportation

**Student Ambassador Services**

We have student ambassadors to provide the following services for you:

- Campus tour
- Opening a bank account
- Basic shopping/grocery shopping (shortly after arrival)
- Airport pickup service (for details, please see the next section)

If you need the above services, please download the Service Request Form online, fill it out and send it back to us. Please allow 10 days for us to make arrangements for you.

Download Service Request Form at:

**Airport Transportation**

If you arrive in Taiwan between 8 a.m. and 8 p.m. (Taipei time), the Office of International Affairs can provide airport pick-up service. Please fill out the Service Request Form (from the last section) and allow 10 days for us to make arrangements.

If you want to make your own arrangements, the below information can help you get from the airport to NTU.

**FROM TAIWAN TAOYUAN INTERNATIONAL AIRPORT [從桃園國際機場]**

Almost all of the international flights lands in Taoyuan International Airport (TPE)
http://www.taoyuan-airport.com/english/index.jsp

1. By Taxi
   **Fare:** Around TWD 1,200; **Travel Time:** 60 mins

   There is no direct train or bus traveling from the airport to NTU. If you are carrying heavy
luggage, taking a taxi will be the easiest and most comfortable way to get to NTU. Taxis can be found at the exits of the Arrival Lobby of both Terminal 1 and 2. Services are available 24/7. Airport taxis to Taipei city charge a flat rate of TWD 1,000 to 1,200 (highway tolls included). A night time surcharge may apply after 11:00 p.m.

2. By Bus + Taxi/MRT

Fare: Around TWD 200-300; Travel Time: 80 mins

Bus tickets are available at both Terminals (Terminal 1: on the southeast side; Terminal 2: on the northeast side). There are several buses that go to Taipei city. You can take a taxi or the MRT to NTU when you get off in Taipei. The NTU campus is right next to MRT Gongguan Station (捷運公館站).

FROM TAIPEI SONGSHAN AIRPORT
(從台北松山機場)

Some scholars from Mainland China or Japan may take flights that land in the Taipei Songshan Airport (TSA) [http://www.tsa.gov.tw/english/index.htm]

The address for the NTU Main Gate and dormitories are listed below for your use:

- NTU Main Gate: No. 1, Sec. 4, Roosevelt Road, Taipei
  臺大正門：台北市羅斯福路四段1號
- Chang-xing St. Dormitory: Lane 57 or 85, Chang Xing St., Taipei
  長興街客座學人宿舍：台北市長興街57或85巷
- Wen-zhou St. Dormitory: Lane 22, Wen Zhou St., Taipei
  溫州街客座學人宿舍：台北市溫州街22巷
- Leader Hotel: No. 83, Sec. 4, Roosevelt Road, Taipei
  立德臺大尊賢會館：台北市羅斯福路四段83號
- BOT Hsiu-Chi House: No. 16-1, Siyuan St., Taipei
  BOT 修齊會館: 台北市中正區思源街16-1號

TSA is the airport located in downtown Taipei for most domestic flights in Taiwan (ROC) and some flights from and to China and a few other countries. The Airport has its own MRT station, the Songshan Airport Station (捷運松山機場站).

1. By Taxi

Fare: Around TWD 200; Travel Time: 30 mins

Taxis are at located near the exit of the Arrival Lobby (walk out of the hall and turn right). Airport taxis to destinations within Taipei city are charged at metered rate. A night time surcharge may apply for rides after 11:00 PM.

2. By MRT

Fare: TWD 25; Travel Time: 40 mins

Take the MRT from Songshan Airport Station (捷運松山機場站) and get off at MRT Gong Guan Station (捷運公館站). The NTU campus is right next to the station.
Getting Settled
Insurance

International scholars who possess an ARC are required to enroll in the National Health Insurance (NHI) program. If you are a short-term visiting scholar with a Visitor Visa and unable to present documents for enrolling in the NHI, you may enroll in the insurance programs that NTU provides.

**NTU Insurance Policy**

NTU has an agreement with two insurance companies to provide coverage for visiting scholars. Your host department will assist you in finding the right policy for you.

The policy underwritten by **Ding-hou Insurance** is suitable for long-term visiting scholars and their dependents holding ARCs. The policy underwritten by **Nan-shan Insurance** is designed for short-term visiting scholars and their dependents. For more information about the two policies, please check the insurance section on the OIA website:


**National Health Insurance (NHI) Program**

All Taiwanese residents are obliged to apply for the National Health Insurance (NHI). Under the insurance system, patients benefit from receiving quality treatment with a lower fee in hospitals or clinics authorized by the NHI. However, not every medical procedure is covered by the plan.

**NHI Eligibility**

- Foreign employee: A foreign employee can join the NHI immediately after he/she has obtained the ARC.
- Foreign visitors: Foreign visitors with a valid ARC and have resided in Taiwan for more than 4 months are entitled/required to enroll in the NHI Program in Taiwan. During the first four months, it is advisable to purchase other insurance plans first.

**Application Procedure**

For Visiting Scholars:
Please bring your application form (to be downloaded here: http://www.personnel.ntu.edu.tw/table4/43013.doc) and NTU Proof of Employment or your Work Contract to Section FOUR in the NTU Personnel Department.

<table>
<thead>
<tr>
<th>Category</th>
<th>Applicant</th>
<th>Insurer</th>
<th>Starting date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insured person</td>
<td>Employee</td>
<td>Employing Unit</td>
<td>First day of employment</td>
</tr>
<tr>
<td></td>
<td>Unemployed person not qualifying as a dependent</td>
<td>Township (City, District) office near domicile</td>
<td>Four months after residency</td>
</tr>
<tr>
<td>Dependent</td>
<td>Insured person’s unemployed spouse, parent, underage child, or child over 20 who is currently a student.</td>
<td>Insured person’s employing unit</td>
<td></td>
</tr>
</tbody>
</table>
For Full-time Faculty:
Please bring your application form (to be downloaded here: http://www.personnel.ntu.edu.tw/~persadm/english/etable3/e31011.doc) and NTU Proof of Employment or your Work Contract to Section THREE in the NTU Personnel Department.

NHI IC Card

You are required to fill out an “Application for the NHI IC Card” and provide necessary documents (plus two 2X2 photos taken within the last two months if you want a photo ID). Although you can get a picture-less NHI ID, you are strongly advised to obtain a photo NHI IC card. Please send your application and your documents to local NHI offices via mail or file your application at the nearest NHI offices.

If your NHI Card is lost, bring your ARC and 200 NTD to the nearest NHI office to apply for a replacement card. The process will take about an hour, so you can pick up your new card the same day.

For detailed information on National Health Insurance (NHI), please visit the website of Bureau of National Health Insurance:


NTU ID

Getting an NTU ID is one of the first and most important things you should do. NTU provides NTU IDs to scholars whose visits exceed (including) one month.

With your NTU ID, you can have access to the library, have access to your department building during non-office hours, be qualified to sign up for gym membership at our sports gym, etc. In addition, the card also serves as an EasyCard that allows you to take public transportation in Taipei (For more information about EasyCard, please see “Public Transportation” under the chapter “Living in Taiwan” on p.30).

You can apply for an NTU ID by filling out your personal information form (see p.13). We will process your request and the ID card should be ready within 7 business days.
Finance (Banking and Tax)

Banking

Most banks in Taiwan open from 9:00 to 15:30, Monday through Friday. All banks offer services like money deposit, money transfer, currency exchange, and online banking (the Post Office Bank does all of the above except currency exchange).

Hua-Nan Bank and Post Office Bank both have branch offices on campus. You need a foreign currency account if you need to deposit foreign currency. Both Hua-nan Bank and Post Office on campus provide this service. Please see below for their location:

Taiwan Post (臺灣郵政) [http://www.post.gov.tw](http://www.post.gov.tw)
The Post Office provides both postal and banking services, including shipping and receiving, deposit and withdrawal, etc. Post offices can be found on campus (first floor in Xiao-Fu) and at the MRT Gong-Guan Station as well.

Hua Nan Bank (華南銀行) [http://www.hncb.com.tw](http://www.hncb.com.tw)
Hua Nan Bank Taita Branch is on the opposite side of Lu Ming Guesthouse.
Tel: + 886-2-23631478
Fax: + 886-2-23639657

To open an account at Post Office Bank, please prepare the following materials:
1. Your passport
2. Your Alien Resident Certificate (ARC; if you are ineligible to apply for one, please apply for ROC ID Number (see p. 7) instead)
3. Your NTU ID Card, NTU Proof of Employment, or Work Contract
4. Your legal stamp/signet
5. A minimum deposit of $1,000NTD

Please note that, to open a bank account, you have to be there in person.

Before you leave Taiwan, remember to bring your legal stamp, bank passbook, and your legal IDs to close your bank accounts.
ATM Card

It is safe and convenient to deposit, withdraw, transfer money, and check balances at ATMs with an ATM card. Please note that maximum amount of withdrawal is $30,000 NTD per use and $100,000 NTD per day.

If your ATM card is lost, please call the 24-hour hotline or report the loss of card to your bank. There may be a fee for replacement along with a handling charge.

Tax

Foreigners who work or study legally in Taiwan are required to file an income tax return every year. The filing starts on May 1st and ends on May 31st.

Residents
If you stay in Taiwan for 183 days or more within a taxable year, you're a resident with a tax rate of 6%.

Non-residents
If you stay in Taiwan for less than 183 days within a taxable year, you're a non-resident. Tax rate is determined according to how much you earn per month.
More than $25,920 NT per month: 18%
Less than $25,920 NT per month: 6%

You can use your ARC to obtain your income tax information from local tax offices and file for your tax on the internet.

Guidelines for the filing process of income tax for foreigners can be found on the website of National Tax Administration: http://www.ntat.gov.tw/
Telephone

You will have a telephone number if you live in specific NTU dormitories. Please ask your building manager for your number.

Mobile Phone

It is possible to bring your own mobile phone and just purchase a Taiwan number/SIM card. Buying pre-paid cards at the telecom service centers in the Taoyuan International Airport upon your arrival is recommended.

A pre-paid card is recommended for short term visiting scholars. You can get a pre-paid card at telecom service branch offices or at 7-Eleven stores. You will need two forms of photo ID to apply.

If you would prefer to apply for a phone plan, you will have to present your ARC, passport or driver’s license and be accompanied by a native guarantor (his/her ID Card and National Health Insurance Card are necessary). You need to apply in person at the service branch offices.

The most common phone companies include:

Chunghwa Telecom [中華電信]
Taiwan Mobile [台灣大哥大]
http://english.taiwanmobile.com
Far Eastone [遠傳電信]
http://corporate.fetnet.net/

Making Phone Calls

Local Calls
When making local calls, simply dial the number (eg. 3366-2007 or 0912-345-678).

Long Distance Calls
When making a long distance call (across counties in Taiwan), dial "0" plus the area code, and then dial the number. For example, to make a call from Taipei to Kaohsiung, you should dial 07-1234567.

International Calls
International Prefix Code (009 or 002) + Country Code + Area/City Code + Telephone number.

For example:
To make a call from Taiwan to New York, U.S.A., dial 009 (or 002)+1+212+ phone number. The initial “0” of the area/city code is usually omitted when dialing international calls. For example, Tokyo’s area code is “03.” You only need to dial “3.”

Emergency and other numbers
110: Legal Authority Help Line — Illegal activities, traffic accidents and other urgent incidents requiring law enforcement assistance.
119: First Aid and Fire Emergency Help Line — Fire, rescue, first-aid, disasters, accidents, casualties, and other emergencies requiring urgent assistance.
113: Domestic Violence Help Line
104: Number Inquiry
117: Time Inquiry
Campus Life
Learning About NTU

Campus Tour
For new incoming scholars, we have campus tour services offered by our student ambassadors. If you want to go around the campus, visit the campus’ scenic spots, and learn about NTU’s history and stories, go on a campus tour! Please refer to the Service Request Form on p.14 to request for a campus tour.

Facilities

Computer & Information Networking Center 計資中心
The Computer and Information Networking Center (CINC) opens 24 hours for NTU students and faculty members. CINC offers web space, e-mail accounts, poster printing, and wireless connection services.

Every full-time faculty member is entitled to a free e-mail account and webpage FTP space (100MB capacity each). Free poster printing is available as a form of teaching support. Please fill out an online application and bring the hardcopy along with your graphic files to Room 311. This service is available Monday-Friday, from 8:30-11:30 a.m., and from 1:30-4:30 p.m.

CINC
http://www.cc.ntu.edu.tw/English/index.htm

NTU Campus Wireless LAN Services 臺大校園無線網路服務
Faculties, staffs and students of NTU can adopt any IEEE802.11 standard wireless LAN cards to access the NTU campus wireless LAN. The user authentication is through NTU e-mail accounts and passwords. Currently, NTU wireless LAN has 80% of the campus outdoor coverage.

Coverage map and wireless LAN card setting:

Wireless LAN card borrowing:
http://ccnet.ntu.edu.tw/wireless/renting_card.html

Gallery of NTU History
Gallery of NTU History is a museum about NTU. It is located by the main entrance of the campus. Its hours are from 10:00-16:00 (closed on Tuesdays and national holidays).

Fornewincomingscholars,wehavecampustour servicesofferedbyourstudent ambassadors. If you want to go around the campus, visit the campus’ scenic spots, and learn about NTU’s history and stories, go on a campus tour! Please refer to the Service Request Form on p.14 to request for a campus tour.

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NTU Libraries

Situated at the end of NTU’s well-known Royal Palm Blvd., the General Library (GL) is the main library in NTU. In addition, the College of Medicine and the College of Law also has their own libraries. You will need to present your faculty ID card to use the libraries.

The General Library (GL) houses a wide collection of books and journals and also has various media resources at its Multimedia Center (4th floor).

To borrow materials from the GL, you need your faculty ID card or a borrower card. In general, library materials can be borrowed for up to 60 days. Please note that the borrower will be fined NTD $5 per day per book if materials are overdue. If you borrow books for research projects, you may consider using priority service or long-time loan service.

NTUGL website: http://www.lib.ntu.edu.tw/ENGLISH/index_e.htm

NTU Health Center 保健中心

The Health Center on the main campus has doctors from the NTU Hospital and provides health services. It is located on the Royal Palm Boulevard across from the First Student Activity Center near the General Library. The Health Center provides various medical services including: Family Medicine, Ophthalmology, Dermatology, Otolaryngology, Gynecology, Dentistry and Simple Surgery. Also, common blood tests, pap smear, dental scaling, abdominal sonography, physical therapy and plain x-ray studies are available.

You can make appointments online or via telephone. The registration fee with a faculty ID is 50 NTD. For specific time table and contact number, please see below:

On-site Registration: 24 hours available (Appointments must be made within 14 days, not including the day of the appointment)

Consultation Hours: 9:10 - 11:40 a.m., 2:10 - 4:40 p.m., Monday - Friday

Check-in time for appointment (含電話與網路預約): Morning before 10:30 a.m., Afternoon Before 3:30 p.m.
Campus Transportation

BICYCLES

It is convenient to travel on campus and nearby vicinity with a bicycle. There are new bikes and biking accessories for sale next to the College of Liberal Arts on the Main Campus. Bicycles can be repaired on campus or at bike stores on XinHai Road (辛亥路). You can buy second-hand bikes at ShuiYuan Campus (水源校區).

Please note that only registered bikes are allowed to be parked on campus. You are required to have ID stickers attached to your bike and you can only park your bike in the marked parking space. Otherwise, the bikes may be towed away. You may register your bike online at 台大腳踏車管理系統. The website is in Chinese only, so you can ask your department to help you.

http://mybike.ntu.edu.tw/bike/ApplyForSign.aspx?n=1

SCHOOL SHUTTLE BUS

If you are heading from the Main Campus for the College of Medicine, College of Social Sciences, College of Law, or the Academia Sinica, the school shuttle bus is always at your service. You can get a free ride simply by showing your NTU ID to the bus driver. The campus shuttle bus schedule is in the Appendix, or you can download it from the website of Office of General Affairs:

http://www.ga.ntu.edu.tw/en/service/service_5.htm

*bus schedule is subject to change. Please check the website above for the most updated information.

**SPORTS CENTER 綜合體育館（新體）**

Governed by the Athletic Department, NTU Sports Center consists of a swimming pool, a gymnasium, badminton courts, squash courts, table tennis courts, etc. The other sports center, The Old Gym, located nearby, provides similar facilities plus an outdoor pool. You can also find track and field, basketball court, tennis court, and football court in areas around the two gyms.

Chinese Language Programs in NTU

NTU has two Chinese Language Programs for international students and scholars. They are the Chinese Language Division (CLD) under the Language Center, and the International Chinese Language Program (ICLP).

CLD and ICLP are independent institutions unaffiliated with OIA. If you have any questions regarding Chinese learning programs, please contact CLD or ICLP directly for your queries.

Chinese Language Division (CLD)

CLD runs on a quarter system. Except for the 10-week winter quarter, all other quarters last for 12 weeks. A standard program consists of 12 hour-long sessions per week. You may need to take the placement test if you have learned Chinese before.

International Chinese Language Program (ICLP)

ICLP provides individual or group classes. The program is designed for graduate students and individuals whose careers may require extensive use of Chinese.

CLD

http://cld.liberal.ntu.edu.tw
Tel: +886-2-3366-3417
Fax: +886-2-8369-5042
Address: Room 222, 2F, No. 170, Sec.2, Xin-Hai Rd., Taipei City 106, Taiwan.
cld222@ntu.edu.tw

ICLP

http://iclp.ntu.edu.tw/
Tel: +886-2-2363-9123
Fax: +886-2-2362-6926
Address: 4F., No. 170, Sec. 2, Xinhai Rd., Da-An District, Taipei City 106, Taiwan.
iclp@ntu.edu.tw
<table>
<thead>
<tr>
<th>Language Center</th>
<th>Website</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Central University (NCU), Language Center</td>
<td><a href="http://www.lc.ncu.edu.tw/main/clp">http://www.lc.ncu.edu.tw/main/clp</a></td>
<td>03-422-7151 ext. 33807</td>
</tr>
<tr>
<td>National Taipei University of Education (NTUE), Chinese Language Education</td>
<td><a href="http://r9.ntue.edu.tw">http://r9.ntue.edu.tw</a></td>
<td>02-2732-1104 ext. 3331, 2025</td>
</tr>
<tr>
<td>Center</td>
<td></td>
<td></td>
</tr>
<tr>
<td>National Taiwan Normal University (NTNU), Mandarin Training Center</td>
<td><a href="http://www.mtc.ntnu.edu.tw">http://www.mtc.ntnu.edu.tw</a></td>
<td>02-2321-8457</td>
</tr>
<tr>
<td>National Chiao Tung University (NCTU), Chinese Language Center</td>
<td><a href="http://aadm.nctu.edu.tw/mandarin">http://aadm.nctu.edu.tw/mandarin</a></td>
<td>03-513-1231</td>
</tr>
<tr>
<td>National Chengchi University, Chinese Language Center</td>
<td><a href="http://mandarin.nccu.edu.tw">http://mandarin.nccu.edu.tw</a></td>
<td>02-2938-7141</td>
</tr>
<tr>
<td>Chinese Culture University, Mandarin Training Center</td>
<td><a href="http://mlc.sce.pccu.edu.tw">http://mlc.sce.pccu.edu.tw</a></td>
<td>02-2700-5858 ext. 8131-8137</td>
</tr>
<tr>
<td>Tamkang University, Division of Continuing Education, Chinese Language Center</td>
<td><a href="http://www.dce.tku.edu.tw">http://www.dce.tku.edu.tw</a></td>
<td>02-2321-6320 ext. 24, 34</td>
</tr>
<tr>
<td>Fu Jen Catholic University, Language Center</td>
<td><a href="http://www.lc.fju.edu.tw">http://www.lc.fju.edu.tw</a></td>
<td>02-2905-2414</td>
</tr>
<tr>
<td>Ming Chuan University, Mandarin Studies &amp;Culture Center</td>
<td><a href="http://www.mcu.edu.tw/admin/mscc/english/index.htm">http://www.mcu.edu.tw/admin/mscc/english/index.htm</a></td>
<td>02-2882-4564 ext. 8321</td>
</tr>
<tr>
<td>Kainan University, Chinese Learning Center</td>
<td><a href="http://www.knu.edu.tw/CLC">http://www.knu.edu.tw/CLC</a></td>
<td>03-341-2500 ext. 4639, 4640</td>
</tr>
<tr>
<td>Chung Yuan Christian University, Center of Mandarin Learning</td>
<td><a href="http://www.cycu.edu.tw/cycu/cce/mandarin">http://www.cycu.edu.tw/cycu/cce/mandarin</a></td>
<td>03-265-1308</td>
</tr>
<tr>
<td>Chung Hua University, Language Center</td>
<td><a href="http://international.chu.edu.tw">http://international.chu.edu.tw</a></td>
<td>03-518-6176</td>
</tr>
<tr>
<td>Technology and Science Institute of Northern Taiwan, Mandarin Center</td>
<td><a href="http://www.tsint.edu.tw/chinese">http://www.tsint.edu.tw/chinese</a></td>
<td>02-2892-7154 ext. 2730</td>
</tr>
</tbody>
</table>
Living in Taiwan
About Taiwan

The island of Taiwan, with a total land area of approximately 36,000 square kilometers, lies off the coast of southeastern Asia. With abundant natural resources that make perfect habitat for over 18,000 species of wildlife, this tropical island was called Ilha Formosa by early Portuguese explorers. Taiwan is also well-known for its economic dynamism and technological expertise and has top-notch performances in technology industries like semi-conductors, computers, LCD, LED, etc. With influence from various cultures such as Chinese, Japanese, Western, and Southeast Asian, Taiwan has a diverse population that speaks many different languages and share unique traditional customs.

Climate

The island of Taiwan can be divided into three distinct climate zones: the northern and eastern part, the central mountains, and the southwest coast. Spring and autumn are the most pleasant seasons in Taiwan, when the temperature is cool and comfortable. The monsoon ("plum rain") season begins in May and signals consecutive rainy days. In winter, the northern and eastern parts are normally cold (below 15°C) with abundant rain. On the other hand, the central region and the southwest are usually cool or even sunny. Occasionally there may be snow in the central mountains in altitudes above 2,500 meters. Summer in Taiwan is hot and humid, with temperature hovering above 30°C and frequent afternoon thunderstorms.

Typhoons hit quite frequently in Taiwan, causing frequent floods in low-lying areas and mud slides on the mountains.

Time Zone

Taiwan is eight hours ahead of GMT, and shares the same time zone with Beijing, Hong Kong, and Singapore.

e.g) 8:00 p.m. in Taiwan is 12:00 a.m. noon in London (GMT).

Measuring System

In general, Taiwan uses the metric system for measurements. In some cases though, several traditional Taiwanese measuring units are still being used. You can refer to the conversion table at Appendix 5 to get an idea of the traditional units.

A Dutch Map of Ilha Formosa(Taiwan)
Transportation

Public Transportation

Easy Card
The Easy Card is a prepaid, rechargeable transportation card, which can be used on all Taipei buses, MRT trains, metro shuttle buses, and at Taipei Public Parking lots. It can be purchased at all convenience stores, MRT station in Great Taipei Area. Your NTU ID Card also has the function of an Easy Card. http://www.easycard.com.tw/english/index.asp

Taipei Metro / Mass Rapid Transit (MRT)
The Taipei MRT (Mass Rapid Transit) has many lines that go to many places in Taipei. NTU is right beside the GongGuan Station on the Xindian Line (Green). Single or one-way tickets are available at each station and you can also use your NTU ID Card as an Easy Card. http://english.trtc.com.tw/
Please check Appendix 6 for a complete map of the Taipei MRT lines.

Buses
Buses in Taipei can take you to places that MRT doesn't necessarily go to. It is recommended to get to the bus stop 10 to 15 minutes earlier in case of traffic congestion and delays. http://www.e-bus.taipei.gov.tw:8080/

Long Distance Bus
To purchase long distance bus tickets, passengers can choose to buy directly from bus drivers (cash only and no changes will be given) or at the Main Bus Station, which neighbors Taipei Railway Station. Below are two main bus companies, the websites are in Chinese only.

King Bus [國光客運(GuoGuang)]
http://www.kingbus.com.tw/

U-bus [統聯客運]
http://www.ubus.com.tw/
Taiwan Railway
There are seven railway lines available in Taiwan Railway. Each line has its own characteristics and sightseeing routes. There are two lines that travel down the west coast and three lines transverse the north. The other railways go through the southern and eastern part of Taiwan.

Taiwan High Speed Rail
The High Speed Rail has been in operation since 2006 and it takes about 1.5 to 2 hours to travel from Taipei to Kaoshiung (Zuoying Station). This is a good choice if you want to travel down South in a short amount of time.

Taxi Services
There are a lot of taxis in Taipei. The price is inexpensive with an initial flagfall of $70 NTD. The price goes up $5 NTD for each additional 250m. An additional charge of NT$20 might be added for rides after 11 pm. Women passengers are advised to use radio-dispatched cab service at night.
Toll Free Taxi Hotline: 0800-055850

Driving in Taiwan

International Driver’s License
You will need an International Drivers’ License (IDL) to drive in Taiwan. The IDL allows you to drive legally for the first 30 days after your arrival in Taiwan (with exceptions for foreigners from certain countries).

International Driver’s License Visa
If you wish to continue driving after the 30-day period, you must get an International Driver’s License Visa from the Motor Vehicle Office. You can only do so if you’re from reciprocating countries of Taiwan. For a Table of reciprocating countries, please visit:

For information on the application procedure, please visit:

ROC Driver’s License
If you want to get an official ROC Driver’s License, you must have an ARC (Alien Resident Certificate). With an ROC Driver’s License, you can purchase insurance and own a vehicle.

Please visit the website below for information on the application procedure:

Motor Vehicle Office
Tel: 2763-0155
Resources

Media

English Newspapers
1. Taipei Times (http://www.taipeitimes.com/)
(Both are available at convenient stores like 7-Eleven, Family Mart, OK, etc.)

Taiwan English Press
Taiwan English Press functions as the commercial agent for subscriptions to newspapers, journals and magazines from United States, Japan, Germany, and China and Hong Kong. To list a few of what they have available: USA Today, Asia Wall Street Journal, The New York Times, Washington Post, Der Spiegel, 朝日新聞, 読売新聞, etc.

Radio
ICRT (International Community Radio Taipei) at FM 100.7 is a 24-hour English-speaking radio station. (radio on-line: http://www.icrt.com.tw)

Television
A few of Taiwan's news channels broadcast news in English. Taiwan's cable TV also has foreign channels like CNN, BBC, NHK, etc.

Government Resources

The Handy Guide for Foreigners in Taiwan is edited and published by the Research, Development and Evaluation Commission under Executive Yuan. It is a useful handbook that includes information on immigration, entertainment, traveling, healthcare, living tips, etc.

You can get this handbook at bookstores, or you can download it for free at http://www.rdec.gov.tw?xItem=4530961&ctNode=14649&mp=110

The website Information for Foreigners is also a good resource for you to get information: http://iff.immigration.gov.tw

Institutions

Tealit.com has articles, teaching resources, and apartment listings for those who wish to teach and live in Taiwan.
http://www.tealit.com/

The Center provides counseling services, workshops, and regularly holds events for the foreign community in Taiwan.
http://www.communitycenter.org.tw/

Public Libraries

National Central Library
Address: No.20, Jhongshan S. Rd., Jhongjheng District 100
Tel: 02-2361-9132
http://www.ncl.edu.tw/

National Taiwan Library
Address: No.85, Jhong-an St., Jhonghe City, Taipei County 235
Tel: 02-2926-6888
http://www.ntl.edu.tw/

Taipei Public Library
Address: No. 125, Sec. 2, Jian-guo S. Rd., Taipei City 106
Tel: 02-2755-2823
http://www.tpml.edu.tw/
Household Affairs and Family Support

Caring for the Environment

The government and people of Taiwan make a lot of effort in protecting the environment by reducing waste and conserving energy. When eating out, it is encouraged that you should bring your own utensils instead of using disposable utensils at the restaurant. Also, you should bring your own bag for groceries as a lot of the stores and supermarkets charge for shopping bags according to the government’s regulations to reduce waste.

Recycling

Taiwan has a garbage disposal policy that has been practiced for many years. Waste should be separated into three categories: recyclable garbage, kitchen waste, and ordinary garbage.

Recyclable garbage and kitchen waste will both be recycled. Recyclable garbage includes paper, metal, glass, plastic, dry batteries, motorized vehicles (automobiles and motor scooters), tires, lead-acid batteries, electrical apparatus, CDs, light sources and cell phones. Kitchen waste includes raw and cooked foods and other organic wastes. These two kinds of garbage should be disposed in individual bags.

Before you take out your garbage, please classify them first and deliver the garbage to the designated location at the scheduled time. Different areas have different regulations regarding the classification of garbage. Failure to dispose garbage correctly can result in a fine from $1,200 NTD to $6,000 NTD. For more information and for garbage collection times and locations, contact your local cleaning squad or environmental protection bureau, or call the recycling information line.

Recycling Hotline: 0800-085-717
Environmental Protection Administration (EPA) website: http://www.epagov.tw
Tel: 2311-7722

Children's Education

If you come with your children, here is some information on child care and schools around the NTU area which you might find suitable for your children.

Nursing
Taipei Child Care Resource Center can help you find licensed nurses or nursery schools providing proper care and pre-school education for children aged 2 to 12.
Child care Hotline: 02-2748-6008
website: http://kids.taipei.gov.tw

Kindergartens
NTU Kindergarten is an on-campus kindergarten where faculty’s children can receive care and education. To enroll your child for the fall semester, you need to make registration at the beginning of June.
For more information, please visit http://homepage.ntu.edu.tw/~ntukids/
Tel: 3366-4428
A lot of the international schools in Taipei have kindergartens as well. Please refer to the chart of International schools in the next section.

International Schools
In Taipei, there are private schools for American, British, Japanese, German and French citizens. Please refer to the table on the next page:
<table>
<thead>
<tr>
<th>School Name</th>
<th>Language Used</th>
<th>Campus Location</th>
<th>Contact Info</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taipei Japanese School</td>
<td>Japanese</td>
<td>Shilin District, Taipei City</td>
<td>+886-2-2872-3801 <a href="http://www.taipeis.org">www.taipeis.org</a></td>
<td>Only has elementary and middle school</td>
</tr>
<tr>
<td>Taipei American School</td>
<td>English</td>
<td>Shilin District, Taipei City</td>
<td>+886-2-2873-9900 <a href="http://www.tas.edu.tw">www.tas.edu.tw</a></td>
<td></td>
</tr>
<tr>
<td>Taipei European School &amp; Taipei British School</td>
<td>English, French, German</td>
<td>Shilin District, Taipei City</td>
<td>+886-2-8145-9007 <a href="http://www.taipeieuropeanschool.com">www.taipeieuropeanschool.com</a></td>
<td></td>
</tr>
<tr>
<td>Dominican International School</td>
<td>English</td>
<td>Zhongshan District, Taipei City</td>
<td>+886-2-2533-8451 <a href="http://www.dishs.tp.edu.tw">www.dishs.tp.edu.tw</a></td>
<td></td>
</tr>
<tr>
<td>Morrison Christian Academy</td>
<td>English</td>
<td>Taipei Taichung Kaohsiung</td>
<td>+886-4-2297-3927 <a href="http://www.mca.org.tw">www.mca.org.tw</a></td>
<td>Taipei campus – K to 9 Kaohsiung campus – K to 9</td>
</tr>
<tr>
<td>Grace Christian Academy</td>
<td>English</td>
<td>Nan Gang District, Taipei City</td>
<td>+886-2-2785-7233 <a href="http://www.gcataipei.com">www.gcataipei.com</a></td>
<td></td>
</tr>
</tbody>
</table>

If not noted otherwise, all of the above schools offer education from kindergarten to high school.

**Local Public Schools**
If your children are able to communicate in Chinese, the following elementary schools are all near the NTU campus and provide standard education:

**Ming Chuan Elementary School** (銘傳國小)
Tel: 2363-9815
[http://www.mhps.tp.edu.tw](http://www.mhps.tp.edu.tw)

**Long An Elementary School** (龍安國小)
Tel: 2363-2077
[http://web.laes.tp.edu.tw](http://web.laes.tp.edu.tw)

**Gong Guan Elementary School** (公館國小)
Tel: 2735-1734
Shopping and Entertainment

Business Hours

Office hours in Taiwan are generally 8 a.m. to 5 p.m. or 9 a.m. to 6 p.m. (with a lunch break of an hour) from Monday through Friday. Banks are open from 9:00 a.m. to 3:30 p.m. from Monday through Friday. For malls and shops, they are usually open daily from 11:00 a.m. to 9:30 p.m. All convenient stores open 24/7.

Grocery Shopping

Supermarkets
Wellcome has general groceries. Matsusei, Breeze Super, and Jason’s Market Place has general groceries as well as a good amount of imported goods.

Wholesale Stores
Costco, Carrefour, RT-Mart are the main wholesale stores in Taiwan.

Pharmacies
Watsons (屈臣氏) and COSMED（康是美）are the two main health and beauty retailer chains in Taiwan. You can find cosmetics goods and most over-the-counter drugs there. Both chains have licensed pharmacists on site to advise you on the usage of medicine.

Bookstores
There are several bookstores that sell foreign books in Taiwan:

Eslite 誠品書店, Page One (101 Mall), Caves Books 敦煌書局, Kinokuniya 紀伊國屋, etc.

Furniture and Housewares

You can get furniture and housewares at IKEA 宜家家居, Nitori 宜得利家居, MUJI 無印良品, WORKING HOUSE 生活工場, etc.

Major Shopping Areas

ZhongXiaoDunhua Business District 東區
Transportation: MRT ZhongxiaoDunhua Station
捷運忠孝敦化站 (Blue Line)

This place is also called the “Eastern District” in Chinese. There are a lot of boutiques and restaurants in the alleys. It is also a good place for night life as there are many bars and clubs in the area.

Xinyi Business District 信義區
Transportation: MRT Taipei City Hall Station
捷運市政府站 (Blue Line)

The Taipei City Council, Taipei City Hall, Taipei World Trade Center, Taipei 101, and numerous shopping malls make Xinyi District the cosmopolitan district of Taipei. It is also considered the financial hub of Taiwan.

There are more than seven shopping malls in that area: Shin Kong Mitsukoshi (新光三越), Taipei 101 (台北101), Bellavita, Uni-Hankyu (統一阪急), etc. There is also a seven floor bookstore Eslite Bookstore (誠品信義店), which sells Chinese and foreign books, stationeries, gifts, etc.

There is also a movie theater, Vieshow Cinemas (威秀影城) in the Xinyi District. The building right next to it, Neo 19, has various gourmet restaurants and clubs.

Taipei 101 (台北101), is the landmark building in the Xinyi District. Standing at 509 m (1,617 ft.) tall, it was the world's tallest building and a major tourist spot in Taiwan. There is an observatory deck at the top of the building, and visitors can take the world's fastest elevator to the 89th floor in less than 39 seconds.
Ximen Business District 西門町
Transportation: MRT Ximen Station 捷運西門站 (Blue Line)

This is one of the oldest business districts in Taipei. It has numerous cafés and restaurants, unique apparel stores, and a lot of movie theaters. There is a live house at The Red House 西門紅樓 which often holds concerts and plays. Also, a lot of the promotional events of celebrities are held in the Ximen District.

Gong Guan Business District 公館商圈
Transportation: MRT Gongguan Station 捷運公館站 (Green Line)

The Gongguan night market has delicious Taiwanese food stands and inexpensive apparel stores. Located just outside the NTU campus, the Gongguan area has many book stores, coffee shops, and restaurants of exotic cuisine.

Shilin night market 士林夜市
Transportation: MRT Jiantan Station 捷運劍潭站 (Red Line)

The Shilin night market is a famous tourist spot in Taiwan. It has many old and famous food stands which attract both local people and foreigners. This is a great place to experience Taiwanese night market and to try out some genuine Taiwanese food.

Arts and Humanities

For concerts, musicals, dance, and other performances, you can check the websites below to look for show information and to buy tickets.

Era Ticket 年代售票 http://www.ticket.com.tw/


Ticket at Books.com 博客來售票網 http://tickets.books.com.tw/index/

Kham Ticket 寬宏售票 http://www.kham.com.tw/

Others

Taipei Zoo (台北市立動物園) is a big zoo with many different species of animals, birds, reptiles and insects. It can be reached conveniently by the MRT (Taipei Zoo Station 捷運動物園站).

Below is a chart of museums in Taipei:

<table>
<thead>
<tr>
<th>Museum</th>
<th>Website</th>
<th>Telephone</th>
</tr>
</thead>
<tbody>
<tr>
<td>National Palace Museum</td>
<td><a href="http://www.npm.gov.tw/">http://www.npm.gov.tw/</a></td>
<td>02-2881-2021</td>
</tr>
<tr>
<td>Taipei Fine Arts Museum</td>
<td><a href="http://www.tfam.museum/index.aspx">http://www.tfam.museum/index.aspx</a></td>
<td>02-2595-7656</td>
</tr>
<tr>
<td>Taipei Astronomical Museum</td>
<td><a href="http://www.tam.gov.tw/MP_104051.html">http://www.tam.gov.tw/MP_104051.html</a></td>
<td>02-2831-4551</td>
</tr>
<tr>
<td>Miniatures Museum of Taiwan</td>
<td><a href="http://www.mmot.com.tw/index.htm">http://www.mmot.com.tw/index.htm</a></td>
<td>02-2515-0583</td>
</tr>
</tbody>
</table>
Emergency

In the event of an emergency, you should seek help by the following steps:

1. In order to respond quickly to the emergency and take the traffic time into consideration, please first dial 119 or 110 directly from any local landline or mobile for ambulances and fire engines if necessary.

2. Please notify the 24-hr University Assistance via +886-2-3366-9119 or Campus Security via +886-2-3366-9110.

3. On Campus Emergency Phones can get through without dialing, so just pick up and speak of your emergency!

*During office hours please call the College marshal +886-2-3366-2056 or e-mail cmbsiang@ntu.edu.tw

Medical Care

If you have any urgent medical problems, you can make a same-day appointment by phone or walk in without an appointment at the NTU Health Center on campus (Emergency Tel: +886-2-3366-9595). After office hours (8:00-17:00), please contact the NTU Hospital.

NTU Hospital [國立台灣大學醫學院附設醫院(台大醫院)]
MRT: NTU Hospital Station
No.7 Chung Shan S. Road, Taipei [台北市中山南路7號]
Tel: +886-2-2312-3456 / +886-2-2996 or +886-2-2356-2264 (ER)

Lost and Found

If you lose anything on campus, you should report the incident to the University Guard.

If you lose things outside the campus, please refer firstly to the local police in charge of lost-and-found for missing items or report the incident to the Campus Security, and then report the incident to the police station on Roosevelt Road.

If your ARC is missing, we advise you first report to the Foreign Ministry of Da-An Police Station and then get a renewal at the National Immigration Agency in your locality.

Roosevelt Road Police Station
No.115, Sec.4 Roosevelt Rd., Taipei
Tel: +886-2-2735-5761

Da-An Police Station
No.2, Sec.3, Ren-Ai Rd., Taipei
Tel: +886-2-2325-9850
Cultural Tips

We hope you can make the most out of your visit to NTU, so we don’t want cultural adjustment difficulties to be in your way. Upon arrival, it might be a little challenging to fit into the new environment, so here we listed a few tips that might be helpful to get you started with adjusting to the Taiwanese culture and society that you’re unfamiliar with.

Safety
Taiwan is one of the safest places on earth, and Taipei is one of the safest capital cities in the world along with the capitals of Iceland, Denmark or New Zealand. It is still safe to go out at night. Nevertheless, you should always keep your house unit locked. Also, you have to be careful with traffic as a packed city like Taipei has a lot of vehicles on the streets.

Formal
People in Taiwan tend to be very formal and courteous in business situations. They see the status and rank of people to be very important. In most cases, when they address someone, they’ll say the family name and title, like “Professor Wang.” It is considered to be extremely rude if you just call someone by their first name (except if your hierarchy is greater than that person’s).

Gifts
People in Taiwan like to give gifts and treat others for meals. That means you’re significant to them and they want to let you know that they care about you. Sometimes people can be very persistent in giving you a gift or treating you a meal. Please don’t feel uneasy or intruded, as they’re just trying to be nice.

Personal Space
Since Taipei is a packed city, the comfortable zone between people is very small. You might find people around are standing too close to you. People might also walk by right beside you without saying “excuse me.” They’re not being rude; it’s just that in Taiwan, there is almost no “personal space.”

Strangers
In Taiwan, you don’t usually talk to people whom you don’t know. Saying “Hi” to strangers or starting a conversation with others on a bus is extremely uncommon. Taiwanese people also don’t have the habit of holding the door for the person behind.

At Home
In Taiwan, almost all of the houses don’t allow shoes indoors. When you are about to enter someone else’s house, remember to take off your shoes at the door.

Eating Out
If you dine in a nice restaurant with services, usually there will be a 10% required service charge to the total bill. Tipping is extremely uncommon in Taiwan, so you do not have to give any extra tips to the server in the restaurant. The only circumstance that might require tipping is when you stay in a hotel. Otherwise, tipping is not required in Taiwan.

In Class
In Taiwan, the class atmosphere is often teacher-centered with the professor lecturing and students listening and taking notes. Students may not be used to having to participate, speak up, or ask questions in class.
## School Shuttle Bus Schedule

### National Taiwan University Campus Shuttle Bus Schedule

#### updated April, 2011

<table>
<thead>
<tr>
<th>Shuttle No.</th>
<th>Departure Times</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fu Bell</td>
</tr>
<tr>
<td>R1</td>
<td>07:35 07:40 08:00</td>
</tr>
<tr>
<td>R2</td>
<td>07:35 07:55 08:00</td>
</tr>
<tr>
<td>R7</td>
<td>12:35 12:50 13:00</td>
</tr>
<tr>
<td>R8</td>
<td>12:35 12:50 13:00</td>
</tr>
<tr>
<td>R9</td>
<td>12:35 12:50 13:00</td>
</tr>
<tr>
<td>R11</td>
<td>12:45 13:00 13:05</td>
</tr>
<tr>
<td>R12</td>
<td>12:45 13:00 13:10</td>
</tr>
<tr>
<td>R13</td>
<td>15:15 15:30 15:35</td>
</tr>
<tr>
<td>R14</td>
<td>15:15 15:30 15:35</td>
</tr>
<tr>
<td>R15</td>
<td>15:15 15:30 15:35</td>
</tr>
<tr>
<td>R16</td>
<td>17:30 17:35 17:50</td>
</tr>
<tr>
<td>R17</td>
<td>17:35 17:40 17:55</td>
</tr>
<tr>
<td>R18</td>
<td>NTU Library Fu Bell</td>
</tr>
</tbody>
</table>

School shuttles operate Monday through Friday (no operations on holidays, national holidays and the winter and summer vacations)

The bus schedule may change due to traffic conditions. You can check the latest schedule with this link [http://www.ga.ntu.edu.tw/en/service/service_5.htm](http://www.ga.ntu.edu.tw/en/service/service_5.htm)

Or contact:
Ms. Yin,Hui-MIN, General Service Division for Main campus
+886-2-33662237
Mr. Shi-Lin CHEN, for College of Social Sciences
TRANSPORTATION INFORMATION:
1. Take the School Shuttle Bus which operates between Fu Bell of the Main Campus to the branch campus of College of Social Science and College of Medicine. The bus runs from Mon. to Fri., from 7:35 to around 18:00. Please check the schedule at the attached bus schedule or also at the bus stop.
2. Take MRT from Gongguan Station (Main Campus) to Shandao Temple Station. You will need to do one transfer at the Taipei Main Station.

MAP DOWNLOAD:
To know your way and the buildings on campus, you may check at [http://map.ntu.edu.tw/ntu-eng.html](http://map.ntu.edu.tw/ntu-eng.html) for the instant information or download the latest map from [Http://www.ntu.edu.tw/english/about/location.html](http://www.ntu.edu.tw/english/about/location.html).
NTU Partner Universities
(updated in May 2011)

Australia 澳洲
Australian National University 澳洲國立大學
Deakin University 汀肯大學
Griffith University 格里菲斯大學
Macquarie University 麥奎里大學
University of Melbourne 墨爾本大學
University of New South Wales 新南威爾斯大學

Austria 奧地利
Johannes Kepler Universität Linz 林茲大學

Belgium 比利時
Université Libre de Bruxelles 比京自由大學

Canada 加拿大
École Polytechnique, Montreal 蒙特婁理工學院
Queen's University 皇后大學
Simon Fraser University 西門菲沙大學
University of British Columbia 加拿大英屬哥倫比亞大學
University of Ottawa 涅華大學
University of Toronto 多倫多大學
University of Victoria 華大發展大學
University of Waterloo 水牛城大學

China 中國大陸
Beijing Normal University 北京師範大學
China Agriculture University 中國農業大學
Chongqing University 重慶大學
Dalian University of Technology 大連理工大學
Fudan University 華大發展大學
Harbin Institute of Technology 哈爾濱工業大學
Inner Mongolia University 內蒙古大學
Harbin Institute of Technology 哈爾濱工業大學
Jilin University 吉林大學
Liaocheng University 齊城大學
Nanjing University 南京大學
Nankai University 南開大學
Peking University 北京大學
Renmin University of China 中國人民大學
Shandong University 山東大學
Shanghai Jiao Tong University 上海交通大學
Sichuan University 四川大學
Sun Yat-sen University 中山大學
Tianjin University 天津大學
Tsinghua University 清華大學
Wuhan University 武漢大學
University of Science and Technology of China 中國科學技術大學
Xiamen University 厦門大學
Xian Jiaotong University 西安交通大學
Zhe Jiang University 浙江大學

Czech (Czeck) 捷克
Masaryk University 馬薩里克大學

Denmark 丹麥
University of Copenhagen 哥本哈根大學

Finland 芬蘭
University of Helsinki 赫爾辛基大學

France 法國
École Normale Supérieure de Cachan 卡尚高等學院
École Polytechnique 法國巴黎高等綜合理工學院
École Supérieure d’Electricité (Supelec) 電力高等學院
EPF-École d’Ingénieurs Generalistes 法國女性高等綜合理工學院
Institut d’Études Politiques de Paris (Sciences Po) 法國巴黎高等政治學院
Université Catholique de Lille 塞爾天主教大學
Université Jean Moulin – Lyon 3 法國尚塞瓦爾第三大學
Université Joseph Fourier Grenoble 1 科諾伯勒第一大學
Université Montpellier 2 蒙彼利埃第二大學
Université Pierre et Marie Curie – Paris 6 皮耶及瑪麗居禮大學
Rennes 1 University 法國勃艮第第一大學
Université de Technologie de Troyes 特魯瓦科技大學
University Paris 13 巴黎第十三大學
Université de Paris Ouest - Nanterre La Defense (Paris X) 巴黎大學巴黎南方拉德芳斯

Germany 德國
Eberhard Karls Universität Tübingen 杜賓根大學
Freie Universität Berlin 柏林自由大學
Friedrich-Alexander-Universität Erlangen-Nürnberg 艾朗根-紐倫堡大學
Karlsruher Institut für Technologie 卡爾斯魯厄大學
Ludwig-Maximilians-Universität München 慕尼黑大學
Rheinisch-Westfälische Technische Hochschule Aachen 亞亨大學
Ruhr-Universität Bochum 魯-波克姆大學
Ruprecht-Karls-Universität Heidelberg 海德堡大學
Technische Universität Berlin 柏林工業大學
Technische Universität Dortmund 多特蒙德工業大學
Technische Universität München 慕尼黑工業大學
Universität Bonn 漢諾威大學
Universität Hamburg 漢堡大學
University of Mannheim 萬漢大學
Universität Ulm 塞爾大學

Hong Kong 香港
City University of Hong Kong 香港城市大學
The Chinese University of Hong Kong 香港中文大學
The Hong Kong Polytechnic University 香港理工大學

Iceland 冰島
University of Iceland 冰島大學

Ireland 爱爾蘭
Trinity College Dublin 都柏林大學三一學院
University College Dublin 都柏林大學學院

Israel 以色列
Technion-Israel Institute of Technology 以色列理工大學

Japan 日本
Akita International University 國際教養大學
Aoyama Gakuin University 青山大學
Doshisha University 同志社大學
Hokkaido University 北海道大學
Kanagawa University 精多川大學
Kansai University 關西大學
Keio University 慶應大學
Kobe University 神戶大學
Kyoto University 京都大學
Kyushu University 九州大學
Meiji University 明治大學
Nagasaki University 長崎大學
Nagoya University 名古屋大學
Ochanomizu University 御茶水女子大學

International Scholars Handbook 41
<table>
<thead>
<tr>
<th>Country</th>
<th>University</th>
</tr>
</thead>
<tbody>
<tr>
<td>Japan</td>
<td>Okayama University 岡山大学</td>
</tr>
<tr>
<td></td>
<td>Osaka University 大阪大学</td>
</tr>
<tr>
<td></td>
<td>Soka University 創価大学</td>
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<td>Sophia University 上智大学</td>
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<td>Tohoku University 東北大学</td>
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<td></td>
<td>Tokyo Gakugei University 東京學術大學</td>
</tr>
<tr>
<td></td>
<td>Tokyo University of Foreign Studies 東京外國語大學</td>
</tr>
<tr>
<td></td>
<td>University of the Ryukyus 琉球大學</td>
</tr>
<tr>
<td></td>
<td>University of Tokyo 東京大學</td>
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<tr>
<td></td>
<td>University of Tsukuba 筑波大學</td>
</tr>
<tr>
<td></td>
<td>Waseda University 早稻田大学</td>
</tr>
<tr>
<td>Korea</td>
<td>EwhaWomans University 裡花女子大學</td>
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<td></td>
<td>Hanyang University 漢陽大學</td>
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<tr>
<td></td>
<td>Pohang University of Science and Technology 濟南科技大學</td>
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<td></td>
<td>Pusan National University 釜山大學</td>
</tr>
<tr>
<td></td>
<td>Seoul National University 首爾國立大學</td>
</tr>
<tr>
<td></td>
<td>Sunchon National University 樂天大學</td>
</tr>
<tr>
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</tr>
<tr>
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<tr>
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<tr>
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<tr>
<td>Russia</td>
<td>M.V.Lomonosov Moscow State University 莫斯科大學</td>
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<tr>
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<tr>
<td>Singapore</td>
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<td>Singapore Management University 新加坡管理大學</td>
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<tr>
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<tr>
<td>Sweden</td>
<td>KTH Royal Institute of Technology 皇家理工學院</td>
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<td>Linkoping University 林雪平大學</td>
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<td>University of Bern 伯恩大學</td>
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<td>California State University 加州州立大學 (university wide)</td>
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<td></td>
<td>Hawaii Pacific University 夏威夷太平洋大學</td>
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<td>Temple University 天普大學</td>
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<tr>
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<td>Tulane University 杜蘭大學</td>
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<tr>
<td></td>
<td>The University of Georgia 喬治亞大學</td>
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<td></td>
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<td>The University of Oklahoma 奧克拉荷馬大學</td>
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<td>The University of Utah 烏他大學</td>
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<tr>
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<td></td>
<td>University of California, Berkeley 加州大學柏克利分校</td>
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<td>University of Hawaii at Manoa 夏威夷大學馬諾分校</td>
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<td>University of Hawaii at Hilo 夏威夷大學希洛分校</td>
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<td>University of Illinois at Urbana-Champaign 伊利諾大學香檳校區</td>
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<td>University of Maryland 馬里蘭大學</td>
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<td>University of Washington 華盛頓大學</td>
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<td>The University of North Carolina at Chapel Hill 北卡羅來納大學教堂山分校</td>
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## LIST OF FOREIGN EMBASSIES AND MISSIONS IN TAIWAN

<table>
<thead>
<tr>
<th>Country</th>
<th>Embassy/Office Name</th>
<th>Tel/Mobile</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>Australia</td>
<td>Australian Commerce and Industry Office</td>
<td>886-2-8725-4100</td>
<td><a href="http://www.australia.org.tw">www.australia.org.tw</a></td>
</tr>
<tr>
<td>Austria</td>
<td>Austrian Office, Taipei</td>
<td>886-2-2715-1215</td>
<td><a href="http://www.bmeia.gv.at/taipeh">www.bmeia.gv.at/taipeh</a></td>
</tr>
<tr>
<td>Canada</td>
<td>Canadian Trade Office, Taipei</td>
<td>886-2-2772-3000</td>
<td><a href="http://www.canada.org.tw">www.canada.org.tw</a></td>
</tr>
<tr>
<td>Denmark</td>
<td>Trade Commission of Denmark, Taipei</td>
<td>886-2-2718-2101</td>
<td><a href="http://www.dtctaipei.um.dk">www.dtctaipei.um.dk</a></td>
</tr>
<tr>
<td>Finland</td>
<td>FINPRO, Finland Trade Center</td>
<td>886-2-2722-0764</td>
<td><a href="http://www.finpro.fi/taiwan">www.finpro.fi/taiwan</a></td>
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<tr>
<td>Germany</td>
<td>German Institute, Taipei</td>
<td>886-2-2518-4901</td>
<td><a href="http://www.mex.cz/taipeh">www.mex.cz/taipeh</a></td>
</tr>
<tr>
<td>Hungary</td>
<td>Hungarian Trade Office, Taipei</td>
<td>886-2-2581-1979</td>
<td><a href="http://www.tteo.org.tw">www.tteo.org.tw</a></td>
</tr>
<tr>
<td>Ireland</td>
<td>Irish Institute for Trade and Investment of Ireland</td>
<td>886-2-2162-2000</td>
<td><a href="http://ait.org.tw">ait.org.tw</a></td>
</tr>
<tr>
<td>Japan</td>
<td>Interchange Association (Japan), Taipei Office</td>
<td>886-2-2723-6188</td>
<td><a href="http://www.koryu.or.jp">www.koryu.or.jp</a></td>
</tr>
<tr>
<td>Korea</td>
<td>Korean Mission in Taipei</td>
<td>886-2-2758-8320</td>
<td><a href="http://www.mofat.go.kr">www.mofat.go.kr</a></td>
</tr>
<tr>
<td>Saudi Arabia</td>
<td>Saudi Arabian Trade Office</td>
<td>886-2-2772-1940</td>
<td><a href="http://singtr_tpe@sgmfa.gov.sg">singtr_tpe@sgmfa.gov.sg</a></td>
</tr>
<tr>
<td>Switzerland</td>
<td>Swiss Institute for Trade and Investment of Switzerland</td>
<td>886-2-2581-1979</td>
<td><a href="http://www.tteo.org.tw">www.tteo.org.tw</a></td>
</tr>
<tr>
<td>Vietnam</td>
<td>Malaysian Friendship and Trade Centre, Taipei</td>
<td>886-2-2772-1940</td>
<td><a href="http://singtr_tpe@sgmfa.gov.sg">singtr_tpe@sgmfa.gov.sg</a></td>
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**Note:** The list includes various embassies and missions from different countries, providing contact information such as telephone numbers and websites.
# National Holidays in Taiwan

## National Holidays in Taiwan

<table>
<thead>
<tr>
<th>Holiday</th>
<th>Date</th>
<th>About</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>New Year</strong></td>
<td>1/1</td>
<td>Establishment of Republic of China (January 1, 1912)</td>
</tr>
</tbody>
</table>
| **Lunar New Year**           | Lunar calendar: 12/30-1/5 | • Family dinner on New Year’s Eve  
• New Year worship on the 1st.  
• Married daughters return to their parents’ home on the 2nd.  
• Businesses reopen on the 5th. |
| **228 Peace Memorial Day**   | 2/28                  | To commemorate the 228 Incident on February 28, 1947                  |
| **Children’s Day**           | 4/4                   |                                                                        |
| **Qing Ming Festival**       | 4/4, 4/5, or 4/6      | Tomb Sweeping Day                                                     |
| **Dragon Boat Festival**     | Lunar calendar: 5/5   | • To commemorate QuYuan, a patriotic poet in the Warring States Period (around 250 BCE)  
• People eat Zongzi (rice dumplings) and hold Dragon Boat Racing Contests. |
| **Mid-Autumn Festival**      | Lunar calendar: 8/15  | Day for family reunion to watch the full moon and eat moon cakes.     |
| **Double Tenth Day**         | 10/10                 | National Day for the Republic of China                                |

## Festivals or Special Days

<table>
<thead>
<tr>
<th>Festival / Day</th>
<th>Date</th>
<th>About</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lantern Festival</strong></td>
<td>Lunar calendar: 1/15</td>
<td>Children go out at night to temples carrying paper lanterns</td>
</tr>
<tr>
<td><strong>Qixi Festival</strong></td>
<td>Lunar calendar: 7/7</td>
<td>Chinese Valentine's day</td>
</tr>
<tr>
<td><strong>Ghost Festival</strong></td>
<td>Lunar calendar: 7/15</td>
<td>Families and businesses have offerings for spirits, which are said to be free to move about in July (lunar calendar).</td>
</tr>
<tr>
<td><strong>Father’s Day</strong></td>
<td>8/8</td>
<td>In Chinese, the pronunciation of “father” (爸爸) sounds like “88.” That is why August 8th is Taiwan’s Father’s Day.</td>
</tr>
<tr>
<td><strong>Teacher’s Day</strong></td>
<td>9/28</td>
<td>Confucius’ Birthday</td>
</tr>
<tr>
<td><strong>Dongzhi Festival “The Arrival of Winter”</strong></td>
<td>12/22 or 23</td>
<td>Day for family reunion to eat “tang yuan” (sweet rice balls).</td>
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</table>
## Table of Measurements

### Length

<table>
<thead>
<tr>
<th>Taiwan System</th>
<th>Metric System</th>
<th>English System</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 ts‘un 寸</td>
<td>3.0303 cm</td>
<td>1.1930 in.</td>
</tr>
<tr>
<td>0.33 ts‘un 寸</td>
<td>1 cm</td>
<td>0.39369 in.</td>
</tr>
<tr>
<td>0.8382 ts‘un 寸</td>
<td>2.54 cm</td>
<td>1 in.</td>
</tr>
<tr>
<td>1 ch‘ih 尺 (=10 ts‘un 寸)</td>
<td>0.3030 m</td>
<td>0.9942 ft.</td>
</tr>
<tr>
<td>3.3 ch‘ih 尺</td>
<td>1 m</td>
<td>3.2808 ft.</td>
</tr>
<tr>
<td>1.00585 ch‘ih 尺</td>
<td>0.3048 m</td>
<td>1 ft.</td>
</tr>
</tbody>
</table>

### Area

<table>
<thead>
<tr>
<th>Taiwan System</th>
<th>Metric System</th>
<th>English System</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 p‘ing 坪</td>
<td>3.30579 sq. m</td>
<td>35.58323 sq. ft.</td>
</tr>
<tr>
<td>0.3025 p‘ing 坪</td>
<td>1 sq. m</td>
<td>10.76391 sq. ft.</td>
</tr>
<tr>
<td>1,224.17 p‘ing 坪</td>
<td>4,046.85 sq. m</td>
<td>1 acre</td>
</tr>
<tr>
<td>1 mu 畝 (=30 p‘ing 坪)</td>
<td>99.1737 sq. m</td>
<td>0.02451 acre</td>
</tr>
<tr>
<td>1.00833 mu 畝</td>
<td>1 are</td>
<td>0.02471 acre</td>
</tr>
<tr>
<td>1 chia 甲 (=2,934 p‘ing 坪)</td>
<td>96.9917 ares</td>
<td>2.39672 acres</td>
</tr>
</tbody>
</table>

1 chia 甲 = 97.80 mu 畝; 1 are = 100 sq. m; 1 acre = 4,046.85 sq. m

### Weights

<table>
<thead>
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<th>Taiwan System</th>
<th>Metric System</th>
<th>English System</th>
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</thead>
<tbody>
<tr>
<td>1 ch‘ien 錢</td>
<td>3.75 g</td>
<td>0.1323 oz.</td>
</tr>
<tr>
<td>1 liang 兩 (=10 ch‘ien 錢)</td>
<td>37.5 g</td>
<td>1.3228 oz.</td>
</tr>
<tr>
<td>1 chin 斤 (=16 liang 兩)</td>
<td>0.6 kg</td>
<td>1.3228 lbs.</td>
</tr>
<tr>
<td>1 tan 石 (=100 chin 斤)</td>
<td>60 kg</td>
<td>132.277 lbs.</td>
</tr>
</tbody>
</table>

1 kg = 35.2740 oz. = 2.20462 lbs. = 1.66667 chin 斤 = 26.6667 liang 兩