Since 1957, the University of Waterloo (UWaterloo) has been producing some of Canada's most innovative leaders and has created an outstanding educational reputation recognized around the world.

UWaterloo offers a variety of programs within its 6 faculties – Applied Health Sciences, Arts, Engineering, Environment, Mathematics, and Science – and is home to over 24,000 undergraduate students and more than 4,300 graduate students. Our international student community includes more than 3,800 international students from over 120 countries around the globe. We offer over 100 exchange programs in more than 30 countries. Our campus is a friendly, supportive, and multicultural environment.

The main campus is located in Waterloo. UWaterloo’s other campuses include Cambridge, for the School of Architecture, and downtown Kitchener, home of the School of Pharmacy.

Also located on the main campus and affiliated with UWaterloo are four other institutions - St. Jerome’s University, Conrad Grebel University College, Renison University College, and St. Paul's United College. These institutions share in the delivery and administration of academic programs at UWaterloo.

Facts about the Region of Waterloo:
- Population over 530,000
- 45 minute-drive from Toronto’s Pearson Airport
- 1 hour-flight to New York City
- 45 minute-drive to Stratford, home of the largest classical theatre in North America
- 1 hour-drive to Toronto, site of the CN Tower
- 2 hour-flight to Halifax (east coast)
- 2 hour-drive to Niagara Falls, a natural wonder
- 5 hour-flight to Vancouver (west coast)
- 6 hour-drive to Ottawa, Canada’s national capital
- 7 hour-drive to Montreal

UWaterloo operates on trimester system (4-month intervals per year offering full academic programs), which we call terms. As such, please note that each term counts as a 0.5 FTE for number allocation. Most exchange students study here for one or two terms.

> Fall Term – September to December  > Winter Term – January to April  > Spring Term – May to August

THE UNIVERSITY

THE COMMUNITY

ACADEMICS
COURSE SELECTIONS

Exchange students are required to pre-select their courses at UWaterloo when completing their UWaterloo on-line exchange application in order for it to be processed. Generally, exchange students are not able to self-enroll in courses, even though the "course add/drop" option will appear on their Quest account (student registration system), since exchange students are registered as "non-degree" students, and their previous academics are not recorded in the system.

To ensure that students' schedules are processed in a timely manner with minimal scheduling conflicts, please advise your students of the following 3 steps before they make their initial course selections on their on-line exchange application form:

▷ View course descriptions at http://ugradcalendar.uwaterloo.ca/ (undergraduate) or http://gradcalendar.uwaterloo.ca (graduate) and have courses pre-approved for credit transfers at their home institution prior to applying for the exchange.
▷ Review the schedule of classes at www.uwaterloo.ca/course.php
  - for course offerings during each term
  - to avoid scheduling/timetable conflicts with course selections
  - NOTE: Some courses may include supplementary tutorials (TUT) or labs (LAB) in addition to the lectures (LEC). When reviewing the schedule of classes and evaluating time conflicts, students should consider these items as well (if applicable).
▷ Select 5-7 courses per term allowing for a couple of “back-up” courses in the event that restrictions or scheduling conflicts arise.

Please note that some courses may be restricted to exchange students. These restrictions are determined by the respective academic department/faculty. Students will be informed of their course approvals once their application has been processed.

CREDIT SYSTEM

The full-time undergraduate course load at UWaterloo is 5 courses per term (equivalent to 2.5 credits) with a minimum of 3 courses per term (equivalent to 1.5 credits). Most of our courses are assessed as a credit of 0.5 and are approximately 39 teaching hours per term. Some courses may include supplementary tutorials (TUT) or labs (LAB) in addition to lectures (LEC). One undergraduate course at 0.5 credits is equivalent to 6 ECTS and one graduate course at 0.5 credits would be equivalent to approximately 9-10 ECTS. Details of specific credit weights and teaching hours per course are available via our Schedule of Classes (www.uwaterloo.ca/course.php).

APPLICATION PROCESS & DEADLINES

<table>
<thead>
<tr>
<th>Admission Term</th>
<th>Application Deadline</th>
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<tbody>
<tr>
<td>Fall: September – December 2011</td>
<td>March 1, 2011</td>
</tr>
<tr>
<td>Winter: January – April 2012</td>
<td>October 1, 2011</td>
</tr>
<tr>
<td>Spring: May – August 2012</td>
<td>November 1, 2011</td>
</tr>
</tbody>
</table>

Please allow up to 8 weeks for the processing of applications and notification of acceptance results. For applicants residing in countries that require added time to process immigration/visa applications, we strongly encourage our partners to submit the applications with this time frame in mind.

UNDERGRADUATE STUDENT APPLICATIONS

Please review the complete application instructions at www.exchange.uwaterloo.ca/howtoapply.html. Nominations from the home institution should be directed to the appropriate Study Abroad Manager at UWaterloo.

GRADUATE STUDENT APPLICATIONS

Please review the complete application instructions at www.grad.uwaterloo.ca/students/exchangeapp.asp. Nominations from the home institution should be directed to the appropriate Study Abroad Manager at UWaterloo.
ENGLISH LANGUAGE REQUIREMENTS

All incoming exchange students must have sufficient English language skills to be successful in their exchange program of study and should fulfill UWWaterloo’s English language requirements:

<table>
<thead>
<tr>
<th>Paper-based TOEFL (PBT)</th>
<th>Internet-based TOEFL (iBT)</th>
<th>IELTS</th>
<th>MELAB</th>
<th>CAEL</th>
<th>New Test PTE (Academic)</th>
<th>EFAS</th>
</tr>
</thead>
<tbody>
<tr>
<td>580; TSE 50</td>
<td>90: writing 25; speaking 25</td>
<td>7.0</td>
<td>65; 80 per section; for co-op programs: speaking 3</td>
<td>70; 60 per band; writing 70; speaking 3</td>
<td>63; writing 65; speaking 65</td>
<td>80% overall level 400</td>
</tr>
</tbody>
</table>

Students can also improve their English language skills through the English Language Institute (ELI) at Renison University College, which is UW’s home for English language classes.

FEES/EXPENSES

There is no application fee for students applying as incoming non-degree exchange students. Tuition fees for the majority of exchange programs are paid to the student’s home institution. However, other fees, including mandatory health insurance and residence, if applicable, are paid to UWWaterloo. All applicable fees will be posted on the student’s Quest (student information system) account by UWWaterloo’s Student Accounts Office.

Deadlines for fee payments are available at [http://www.adm.uwaterloo.ca/infofin/students/stdfees.htm](http://www.adm.uwaterloo.ca/infofin/students/stdfees.htm). Fee payment instructions are available at [http://www.exchange.uwaterloo.ca/nextsteps.html](http://www.exchange.uwaterloo.ca/nextsteps.html).

HEALTH INSURANCE

Please review all the details concerning health insurance at [www.exchange.uwaterloo.ca/nextsteps.html](http://www.exchange.uwaterloo.ca/nextsteps.html)

Once accepted to UWWaterloo, international students are required to purchase medical and hospital insurance through the University Health Insurance Plan (UHIP) and the Supplementary Student Health Insurance Plan (SSHIP) administered through UWWaterloo’s FEDS/GSA Health & Dental Plan Office. The applicable health insurance fees will be posted on the students’ Quest account approximately one month prior to the beginning of the respective term.

Approximate rates per term are as follows and are subject to change:

- UHIP – $252
- FEDS/GSA Health & Dental – $150

2011-2012 IMPORTANT DATES


<table>
<thead>
<tr>
<th>Undergraduate Term Deadlines</th>
<th>Fall 2011 September – December</th>
<th>Winter 2012 January – April</th>
<th>Spring 2012 May – August</th>
</tr>
</thead>
<tbody>
<tr>
<td>International Student Orientation</td>
<td>Organized through the International Student Office; details/dates available at <a href="http://www.iso.uwaterloo.ca/new_students/index.html">www.iso.uwaterloo.ca/new_students/index.html</a> (see “Orientation Program”)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Classes begin</td>
<td>early to mid September</td>
<td>early January</td>
<td>early May</td>
</tr>
<tr>
<td>Classes end</td>
<td>early December</td>
<td>early April</td>
<td>late July</td>
</tr>
<tr>
<td>Examination period</td>
<td>December</td>
<td>April</td>
<td>August</td>
</tr>
<tr>
<td>Holidays</td>
<td>UW will be closed for the holidays from December 26, 2011 to January 2, 2012</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Official marks released</td>
<td>late January 2012</td>
<td>late May 2012</td>
<td>late September 2012</td>
</tr>
</tbody>
</table>

NOTE: Graduate studies term deadlines are available at [gradcalendar.uwaterloo.ca](http://gradcalendar.uwaterloo.ca) under “Academic Deadlines & Events”
Details regarding housing options for incoming exchange students are available at www.exchange.uwaterloo.ca/howtoapply.html (section entitled Housing)

Please note that a non-refundable deposit is required when students accept their offer of residence. Without this deposit, the housing unit cannot be secured.

Estimated cost of living information including books, supplies, transportation, etc. is available at http://www.findoutmore.uwaterloo.ca/financing/expenses.php.

The Government of Canada regulates international study permits and visas through Citizenship and Immigration Canada (www.cic.gc.ca).

Before students are permitted entry into Canada, they must present certain documents to immigration officials. These documents include a valid passport, Study Permit (if applicable), Temporary Resident Visa (TRV) (if applicable), and admission letter.

Further information about applying for these documents is available in the Destination Waterloo Handbook: (http://www.iso.uwaterloo.ca/destination.waterloo/2-gettingready.html)

It is the student’s responsibility to find out the immigration requirements and to process the necessary documents for travel to Canada. Students can find this information by contacting the Canadian Consular Office nearest to them (http://www.cic.gc.ca/english/information/offices/missions.asp).

All international exchange students studying in Canada must have a valid Study Permit, except in cases where the duration of the program of study is 6 months or less. However, we strongly encourage all exchange students to apply for a Study Permit (even if the duration of study is less than 6 months) since generally it is not possible to apply for an initial Study Permit from within Canada, should they decide to remain in Canada for another academic term.

In addition, international students who hold a valid Study Permit may take a part-time job on campus for up to 20 hours per week while they are registered students. International students who do not hold a valid Study Permit are not eligible to work in Canada at all.

Citizens of certain countries require a Temporary Resident Visa (TRV) to enter Canada. A TRV is not the same as a Study Permit. A TRV gives the student permission to enter Canada, whereas a Study Permit gives him/her permission to study in Canada. See the Citizenship and Immigration Canada website (www.cic.gc.ca/english/visit/visas.asp) for a list of countries that require a TRV.

Temporary Resident Visas cannot be issued within Canada. They are available only at a Canadian embassy, consulate, or high commission outside of Canada; students must apply for a TRV (if required) before entering Canada.