**General Information**

**Brief Introduction of the University**

The University of Tokyo, also known as “Todai” was established in 1877 as the first national university in Japan. As a leading research university, Todai offers courses in essentially all academic disciplines at both undergraduate and graduate levels and conducts research across the full spectrum of academic activity. The university aims to provide its students with a rich and varied academic environment that ensures opportunities for both intellectual development and the acquisition of professional knowledge and skills.


**University-wide Student Exchange Program**

The University of Tokyo accepts exchange students from partner universities with which the University has entered into a Memorandum of Understanding concerning student exchange. Exchange students may be enrolled at courses or conduct research under the guidance of a faculty member in the University faculties and graduate schools. Applications will be accepted through the partner universities’ office responsible for student exchange.

**Qualification**

Students satisfying all of the following requirements may apply:
1. Students enrolled in a partner university for the entire period of study that has concluded a university-wide memorandum on student exchange with the University of Tokyo.
2. Students who will return to their university after completing their study or research at the University of Tokyo.
4. Students having a clear intention to study or research at the University of Tokyo.
5. Students having required language proficiency and meeting other conditions. (For more detail, please see the Language Skills and the Other Conditions.)

Note: The first and second year level undergraduate students are not accepted at the University Tokyo due to the internal structure of the university.

**Website for application information**


**Contact person**

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**Academic Information**

**Exchange Students’ Status**

<table>
<thead>
<tr>
<th>Status</th>
<th>Definition</th>
<th>Credit awarded</th>
</tr>
</thead>
<tbody>
<tr>
<td>Special Academic</td>
<td>Students registering courses</td>
<td>yes</td>
</tr>
<tr>
<td>Special Research Students</td>
<td>Students receiving research guidance</td>
<td>no</td>
</tr>
<tr>
<td>(undergraduate students excluded)</td>
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</tbody>
</table>

Note: Special Research Students are the students conducting research under the guidance of a faculty member and not pursuing to earn credits.

Note: Regarding procedures of transferring credits, exchange students may need to contact their home universities.

**Academic Calendar**

*Summer semester: April 1 to September 30
*Winter semester: October 1 to March 31
### Period of Study / Research

- **1 year:** April to March or October to September
- **Summer semester:** April to September
- **Winter semester:** October to March

Note: The actual period of study / research (including examination period) varies at each faculty and graduate school.

### Schools/Graduate Schools open to exchange students

**Faculties: (3rd and 4th year level)**
- Law, Engineering, Letters, Science, Agriculture, Economics, College of Arts and Sciences, Education

Note: Faculty of Pharmaceutical Sciences and Faculty of Medicine do not accept exchange students.

**Graduate Schools:**
- Law and Politics, Medicine, Engineering, Humanities and Sociology, Science, Agricultural and Life Sciences, Economics, Arts and Sciences, Education, Pharmaceutical Sciences, Mathematical Sciences, Frontier Sciences, Information Science, Technology, Interdisciplinary Information Studies, Public Policy

Details of each faculty and graduate school are available from the following URL:
http://www.u-tokyo.ac.jp/en/about/organization/institutes.html

### Language Skills and Other Conditions

Application requirements vary at each faculty and graduate school. See the following URL for more information about the language skills and other notices of each faculty and graduate school:

Note: Generally speaking, Japanese Language Proficiency Test (JLPT) Level N1 is required by majority of the faculties and graduate schools. In addition, a supervisor’s acceptance is required before applying by some faculties and graduate schools.

### Course Catalogues

Courses available at each faculty and graduate school can be searched at the following URL:
http://catalog.he.u-tokyo.ac.jp/index

Note: Courses available change annually and the courses currently on the webpage may not be offered in the subsequent year.

Notes for Special Auditors registering courses:
Special auditors are expected to be enrolled at courses offered by the faculty or graduate school to which they originally belong. However, if it is necessary for students to register courses offered by other faculties or graduate schools, they may be permitted to do so provided both the faculty or graduate school offering the course and the host faculty or graduate school approve. Undergraduate students basically may not register graduate school courses without special circumstance. Other details shall be as prescribed by the faculty or graduate school concerned.

Note: For reference, courses offered in English in undergraduate faculties are as follows:

### Faculty Search

Exchange students who will conduct research under the supervision of a research adviser may use the faculty search system at the following URL:
http://www.u-tokyo.ac.jp/en/people/

Locating an adviser in the search results does not guarantee that the adviser will be able to supervise the students’ research.

### Japanese Language Education

Center for Japanese Language Education offers Japanese language courses. (General Course)
Students accepted on the student exchange program are eligible to register for these courses. Please note that credit is not awarded for this. Further information about the course is available at the following URL:
http://www.nkc.u-tokyo.ac.jp/course_info/info02_01_e.html

In addition, some faculties or graduate schools may provide their own Japanese language classes.
**Application Procedures and Deadlines**

<table>
<thead>
<tr>
<th><strong>Outline</strong></th>
<th>Exchange students need to be nominated by the student’s home university to the University of Tokyo. They must contact the office responsible for student exchange at their home universities and check the application procedures for taking for the exchange program for study or research at the University of Tokyo.</th>
</tr>
</thead>
</table>
| **Application Documents** | 1. Application form  
2. Study plan or Research plan  
3. Letter of recommendation (signed by a professor at the home university)  
4. Official academic transcript from each college, university, or other institution of higher learning attended  
5. Photocopy of passport (page with photograph and name of applicant)  
6. Proof of language proficiency (refer to the language skills and other notices required by each faculty / graduate school)  
7. Proof of financial support  
8. Health Certificate  
9. Four photographs (4 cm x 3 cm) with applicant’s name written on the back of each. (One of the photographs must be attached to the top page of the application form.)  
10. Faculties or graduate schools may require further documents in addition to the above application documents. (e.g. printouts of e-mails between the exchange student and a supervisor of the University of Tokyo)  
See Section 8 the following URL for more information about additional requirements of each faculty and graduate school. |
| **Deadline for Application and its Procedure** | *Winter (October) admission:  
February 28 (April 15 for the Yale Fox International Fellowship Program)*  
*Summer (April) admission:  
September 30*  
Note:  
*The deadlines above are set for the office responsible for student exchange at the partner universities to send nominated students’ applications to the University of Tokyo. Partner universities set their own deadlines for their students.  
*Exchange students need to be nominated by the student’s home Universities. They need to complete the required procedures at their home universities and then apply for the students exchange program through the office responsible for student exchange. Applications sent directly from the students to the University of Tokyo will not be accepted. |
| **Result of Application** | Each faculty or graduate school will review the applications from exchange students nominated by partner universities. The International Exchange Group of the International Affairs Department at the University of Tokyo will inform applicants of the outcome of their application through the office responsible for student exchange at the partner universities. |
| **Note 1:** In addition to the original documents, “1. Application form” and “2. Study plan or Research plan” must be submitted electronically in MS Word format. (Signatures are not required in MS Word format.) |
| **Note 2:** All documents must be in English or Japanese. |
### Schedule

<table>
<thead>
<tr>
<th>Semester</th>
<th>Winter (October to March)</th>
<th>Summer (April to September)</th>
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</thead>
<tbody>
<tr>
<td>Application period</td>
<td>From January 1 to February 28</td>
<td>From August 1 to September 30</td>
</tr>
<tr>
<td>Application deadline (Note 1)</td>
<td>February 22 (Note 2)</td>
<td>September 30</td>
</tr>
<tr>
<td>Notification of Admission</td>
<td>May</td>
<td>December</td>
</tr>
<tr>
<td>Commencement (Note 3)</td>
<td>Early October</td>
<td>Early April</td>
</tr>
<tr>
<td>Commencement (Note 3)</td>
<td>Mid February</td>
<td>Late July to September</td>
</tr>
</tbody>
</table>

Note 1: The deadlines indicated are when the applications sent by the office responsible for student exchange at the partner universities must arrive at the University of Tokyo.

Note 2: The deadline for Yale Fox International Fellowship Program application is April 15.

Note 3: The actual period of study/research (including examination period) varies depending on the faculty or graduate school.

### Others

#### Tuition and Fees

Pursuant to the memorandum on student exchange, examination fees, admission fees and tuition fees will not be charged against the exchange students.

#### University Housing

Exchange students may apply for university housing arranged by the University of Tokyo. However, because of the limited number of facilities, university housing may not be guaranteed. The host faculty or graduate school will contact the students with details of the procedure after their applications to study or research at the University of Tokyo have been approved.

Further information about university housing is available at the following URL: [http://www.u-tokyo.ac.jp/en/administration/housing-office/index.html](http://www.u-tokyo.ac.jp/en/administration/housing-office/index.html)

#### Entry to Japan (eligibility to reside in Japan)

Exchange students must have a valid passport during their stay in Japan. There are several protocols to which the students need to adhere, including that in principle all students will require a visa providing the status of "College Student" to study at a Japanese university. After their applications to study or research at the University of Tokyo have been approved, the host faculty or graduate school will provide information about the process of obtaining a Certificate of Eligibility. The students will then need to take the Certificate of Eligibility and other required documents to the nearest Japanese Embassy or Consulate to obtain a College Student visa.

#### Insurance

- **Exchange students must be insured on their own responsibility for the entire period of their studies or research before leaving the home country.**

- **National Health Insurance Program**
  Exchange students who plan to stay in Japan for more than three months will need to join the National Health Insurance Program. They must complete the required procedures at the city or ward municipal office.

- **Personal Accident Insurance for Students Pursuing Education and Research**
  This system provides necessary support in the case of accident or injury suffered in the course of activities related to research or education. Exchange students do not need to apply for this insurance as the University of Tokyo enrolls students and pays all premiums.