# SKKU Exchange Student Program Information Sheet: 2011 fall semester

## General & Contact Information

<table>
<thead>
<tr>
<th>Office Name</th>
<th>SKKU IO (Sungkyunkwan University International Office)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campuses</td>
<td>■ Humanities and Social Sciences Campus (in Seoul)</td>
</tr>
<tr>
<td></td>
<td>■ Natural Sciences Campus (in Suwon)</td>
</tr>
<tr>
<td>Contact Information</td>
<td>So-young Lee (outgoing mobility coordinator)</td>
</tr>
<tr>
<td></td>
<td>Tel: +82-2-760-0152 / Fax: +82-2-760-0159 / Email: <a href="mailto:suying@skku.edu">suying@skku.edu</a></td>
</tr>
<tr>
<td></td>
<td>Kyuseok Kim (incoming mobility coordinator)</td>
</tr>
<tr>
<td></td>
<td>Tel: +82-2-760-0025 / Fax: +82-2-760-0159 / Email: <a href="mailto:mickim84@skku.edu">mickim84@skku.edu</a></td>
</tr>
<tr>
<td></td>
<td>Yeon Koo Lee (housing manager)</td>
</tr>
<tr>
<td></td>
<td>Tel: +82-2-760-0154 / Fax: +82-2-760-0159 / Email: <a href="mailto:living@skku.edu">living@skku.edu</a></td>
</tr>
<tr>
<td>Official Website</td>
<td><a href="http://www.skku.edu/eng">http://www.skku.edu/eng</a> (Quick Link)</td>
</tr>
<tr>
<td>Office Address</td>
<td>International Office (# 90212), International Hall, Sungkyunkwan University (SKKU), 53, Myeongnyun-dong, 3-ga, Jongno-gu, Seoul 110-745, South Korea</td>
</tr>
</tbody>
</table>

## Application Information

### Online Application
- Online application form is available at: [http://www.skku.edu/e-home-s/inter_app/hsig1076.jsp](http://www.skku.edu/e-home-s/inter_app/hsig1076.jsp)
  - No hardcopy is required in principle; may be required if necessary.
  - Online application system works best on Internet Explorer, Firefox, and Chrome; may not work on Mac.
  - Legitimate Photograph (3 by 4 cm preferred)
  - Photocopy of valid passport with personal identification page
  - Certificate of enrollment for the degree the applicant is currently seeking
  - Transcript with cumulative academic records for all courses have been taken
  - Certificate of financial support (more than 10,000 USD or equivalent) or certificate of scholarship
  - All supporting documents are to be uploaded on the online application website.

### Required Documents
- Official nomination from home university
- Completion of at least one year of study and be continuing towards a degree at their home institution
- GPA (Grade Point Average) above 2.7 / 4.0 or 3.0 / 4.5 or 3.3 / 5.0

### Application Period
- Spring semester: September 1st ~ November 15th
- Fall Semester: March 1st ~ May 15th
  - Contact us in advance to make a request for the late application; late application may not be accepted.

### Duration of Exchange
- 1 semester / 2 semesters

### Eligibility
- Official nomination from home university
- Completion of at least one year of study and be continuing towards a degree at their home institution
- GPA (Grade Point Average) above 2.7 / 4.0 or 3.0 / 4.5 or 3.3 / 5.0

## Course Information

### Course List
- Course list will be will be provided to nominated students; exact place where you can find the list on our website will be informed later since it is going to be renovated.

### Course Sign-up
- Spring semester: in February
- Fall semester: in August
  - Course sign-up period and method will be notified to accepted students

* The following areas are subject to specific course restrictions: SKK GSB (Graduate School of Business) / SKK GSC (Graduate School of China) / Professional Graduate Schools (including Evening MBA, TESOL / Graduate School of Education / Graduate School of Law / Graduate School of Governance / * Global Business Administration / * Global Economics / School of Medicines / School of Pharmacy

* Please be informed that SKKU has two types of business administration and economics:
Academic Calendar

Semesters
- Spring Semester: March 2, 2011 ~ June 17, 2011 (16 Weeks)
- Fall Semester: August 29, 2011 ~ December 16, 2011 (16 Weeks)

Academic Year
March 2, 2011 ~ December 16, 2011

Maximum Credits

<table>
<thead>
<tr>
<th>Undergraduates</th>
<th>18 SKKU credits</th>
<th>6~7 courses</th>
<th>equivalent to 36 ECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postgraduate</td>
<td>9 SKKU credits</td>
<td>3~4 courses</td>
<td>equivalent to 18 ECTS</td>
</tr>
<tr>
<td>MBA</td>
<td>15 SKKU credits</td>
<td>5~6 courses</td>
<td>equivalent to 30 ECTS</td>
</tr>
</tbody>
</table>

* Transfer of academic credit will be determined by the home institution.

Maximum Credits

<table>
<thead>
<tr>
<th>Undergraduates</th>
<th>18 SKKU credits</th>
<th>6~7 courses</th>
<th>equivalent to 36 ECTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Postgraduate</td>
<td>9 SKKU credits</td>
<td>3~4 courses</td>
<td>equivalent to 18 ECTS</td>
</tr>
<tr>
<td>MBA</td>
<td>15 SKKU credits</td>
<td>5~6 courses</td>
<td>equivalent to 30 ECTS</td>
</tr>
</tbody>
</table>

* Transfer of academic credit will be determined by the home institution.

Accommodation

Dormitory Fee / four months Room Type Location

| I-House | KRW 1,600,000 | Double | Humanities and Social Sciences Campus, Seoul |
| Koart Ville | KRW 1,400,000 | Double | 10 minutes (two stations) away from Seoul Campus |
| Shin-gwan | KRW 1,749,600 | Double | Natural Sciences Campus, Suwon |

* Exchange students are expected to pay dormitory fee after their arrival at SKKU.
* Housing plan is subject to change with prior notice; exact move-in date will be notified to each accepted student.

Orientation

Date August 26, 2011 (subject to change with prior notice)
Contents Course sign-up, Korean Language Course, academic calendar, housing, campus life, etc.

Expected Arrival Date

Exchange students are advised to arrive a couple of days prior to the orientation to attain useful information.

RKP (Regular Korean Program)

Description
SKKU SLI (Sungkyun Language Institute) provides exchange student with Regular Korean Program in association with qualified lecturers and well-organized classroom materials.

Official Website
http://www.skku.edu/sli

Special Offer
Exchange students are subject to tuition waiver option.
- Regular Korean Program (9-credit): 09:00 ~ 13:00 (Monday ~ Friday)
  - Graduate students are not allowed to get RKP credits approved.
- RKP for exchange students (non-credit): to be announced after placement test;
  - This course may not open in case there are not many applicants.

Types of RKP

ISS (International Summer Semester) 2011

Description
SKKU International Summer Semester is an annual summer program that lasts for four weeks. Details on the 2011 program are available at the official website; the program singles out the most intriguing theme of the year with which every course is cohesively related. A number of renowned professors around the world are going to share knowledge and insight with highly motivated international students on SKKU campus. Please contact us if you are interested to ask for more information about the program, including possible financial aids, including tuition waiver options.

Official Website
http://summer.skku.edu (Quick Link)

Contact
issoffice@skku.edu / 82-2-760-0153

**NOTE 1:** acceptance/admission package
SKKU International Office will send each accepted exchange student an acceptance/admission package which includes a certificate of admission, invitation letter (for visa application), an exchange student handbook, an SKKU International Summer Semester brochure, and additional useful materials.

**NOTE 2:** additional resources
This document and additional useful resources, such as exchange student handbook, survival kit “way to SKKU”, and pick-up application form, etc., are available on our website. We will let students know to which place they should refer in order to get via email as soon as website renewal is completed.

*Please note that Information provided in this document is subject to change due to the university’s circumstance with notice.*