Exchange Applicants for UNC Chapel Hill

Please advise your students that all exchange applicants for The University of North Carolina at Chapel Hill (UNC-CH) are required to complete an application directly with UNC-CH. Let them know that applications open for summer, fall and year-long study on December 1 and for spring study on August 1. All required application materials must be received by the Study Abroad Office at UNC-CH by the deadlines below. To apply, direct your students to:

studyabroad.unc.edu/incoming/apply.cfm

All required UNC-CH application materials must be received by UNC-CH by:

March 15 for fall and year-long study

October 15 for spring study

Incomplete, late, or delayed applications will not be considered

Application materials should be sent to:

Study Abroad Office
2009 FedEx Global Education Center CB 3130, The
University of North Carolina at Chapel Hill
Chapel Hill, North Carolina USA 27599-3130

Applicants must be approved by you, have the equivalent grade point average of 3.0 on a 4.0 scale, and have a high level of English language proficiency. In considering UNC-CH as an option, please be aware that only graduate student candidates are permitted to enroll in courses numbered above the 700 level. Undergraduate candidates are restricted to classes numbered 100-699, and unless otherwise stated in the agreement, all admitted exchange students are required to enroll in courses within UNC-CH’s College of Arts and Sciences. Exchange students are not permitted to take classes at UNC-CH’s professional schools, which include the Business School, the School of Information and Library Sciences, the School of Journalism, the School of Law, the School of Nursing, the School of Medicine, the School of Dentistry, the School of Social Work, and the School of Public Health. A complete list of the departments and curricula that make up the College of Arts and Sciences can be found below:

- Aerospace Studies (Air Force ROTC)
- African and Afro-American Studies
- American Studies
- Anthropology
- Applied Sciences
- Archaeology
- Art
- Asian Studies
- Biology
- Chemistry
- City and Regional Planning
- Classics
- Communication Studies
- Computer Science
- Dramatic Art
- Economics
- English and Comparative Literature
- Environment & Ecology
- Exercise and Sport Science
- European Studies, Contemporary
- Geography
- Geological Sciences
- Germanic and Slavic Languages and Literatures
- Global Studies
- History
- Latin American Studies
- Linguistics
- Marine Sciences
- Mathematics
- Military Science (Army ROTC)
- Music
- Naval Science (Navy ROTC)
- Peace, War, and Defense
- Philosophy
- Physics and Astronomy
- Political Science
- Psychology
- Public Policy
- Religious Studies
- Romance Languages and Literatures
- Russian and East European Studies
- Slavic Languages and Literatures
- Sociology
- Statistics and Operations Research
- Women’s Studies
Application Procedures

Your students begin their applications online at [http://studyabroad.unc.edu/incoming/apply.cfm](http://studyabroad.unc.edu/incoming/apply.cfm)

There are three parts to our application system: Required Items to be Completed Online, Required Items to Submit in Hardcopy, and Additional Hardcopy Materials. Other than the Additional Hardcopy Materials, all items must be checked off on the student’s application by the deadline (March 15 and October 15). **LATE APPLICATIONS WILL NOT BE ACCEPTED.**

1. Required Items to be Completed Online:
   a. **Personal Data Sheet:** This collection of information now includes questions that replace the separate Honor Code/Community Standards Form (which is no longer required as a hardcopy item).
   b. **Essay:** Your students will compose a 400-600 word essay that summarizes their academic reasons for wanting to attend UNC-CH. This essay must be written in grammatically correct English.
   c. **Housing Preference:** Students indicate their preference for UNC Housing, Granville Towers, or finding alternate off-campus accommodations. Advise your students that UNC Housing space can be limited, and preference is given to year-long students. For more information on the different types of housing options, direct your students to: [http://studyabroad.unc.edu/incoming/housingoptions.cfm](http://studyabroad.unc.edu/incoming/housingoptions.cfm).
   d. **Hardcopy Submission Policy:** Students are encouraged to turn in all hardcopy materials together for their applications, and so they are required to read and attest that they understand the Hardcopy Submission Policy.
   e. **Student Rights & Responsibilities:** Students are required to read and attest that they understand their student rights and responsibilities as an incoming exchange student applicant.

2. Required Items to Submit in Hardcopy:
   a. **Home College Approval Form:** It is not necessary for you to officially nominate your students before they apply. Your approval will be conveyed by this form, which you can download at [http://studyabroad.unc.edu/incoming_app_parts/homecollege.pdf](http://studyabroad.unc.edu/incoming_app_parts/homecollege.pdf). Students will complete the top portion of this form before giving it to you to complete the bottom portion. Your signature attests that you approve the student’s participation and that the student meets the criteria listed. Please seal this approval in an envelope, with your signature across the seal.
   b. **Current Official College Transcript:** If, for some reason, transcripts are not available, we will require you to submit a letter to that effect.
   c. **TOEFL or equivalent score:** Your students must demonstrate their English language proficiency by achieving a minimum score of 100 on the TOEFL iBT. Applications with TOEFL iBT scores below 90 (or the equivalent on the other standard tests) will not be considered; applications with scores between 90 and 100 (or the equivalent on the other standard tests) will be reviewed along with other supporting documents, determined on a case-by-case basis. The iBT exam is preferred, but alternate acceptable proficiency assessments and scores are:
      i. Other TOEFL formats: 250 CBT, 600 PBT (ITP scores not accepted)
      ii. APIEL: 5
      iii. IELTS: 7.5

3. Additional Hardcopy Materials:
   a. **Affidavit of Financial Support:** We encourage your students to submit this form and its accompanying supporting documentation along with the rest of their application materials, but since it can take a while to assemble all of the supporting documents, this item and the one below can be submitted later if it would delay the other application materials from being received by the application deadlines. Please advise your students to begin gathering documents early in the application process.
   b. **Passport Photocopy:** A clear copy of the credentials page of your student’s passport.